RG104 Entry 235 Vol 526

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 526 of 600
NC-152, Entry 235

of the United States Mint,

y23, 1928.

San Francisco,

11, 1931

California

RG104 Entry 235 Vol 526

The Superintendent of the United States Mint,

From May 23, 1928.
to
Aug. 11, 1931

San Francisco,

California

May 23, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Bill of the American Ry. Exp. Co., express charges on dies, Philadelphia to San Francisco, 4/20/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation. Amount $3.65.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

May 23, 1922.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Bill of the American Ry. Exp. Co., $4.98, express charges on dies, Philadelphia to San Francisco, 4/12-14/22, collect and has this day been forwarded to the General Accounting Office for settlement, payable from your 1922 contingent appropriation.

Respectfully,

[illegible]

Acting Director of the Mint.

E. L.

May 23, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Returned herewith please find duplicate and triplicate, approved as of May 22, 1928, also extra papers, of the following contracts for the fiscal year 1929: No. T3m-29, water service; No. T3m-30, gas service; No. T3m-31, electric current service; No. T3m-32, nitric acid; No. T3m-33, castings; No. T3m-34, laundry service; No. T3m-35, sewing; No. T3m-36, ice service. The originals of the above contracts are retained in this office and will be forwarded to the General Accounting Office.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 Entry 235 Vol 526

May 24, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is noted from the schedule of rates filed with contract No. T2m-51 for the fiscal year 1929 that the reduced electric rates became effective March 1, 1928. Will you kindly forward, for filing with the corresponding contract for the fiscal year 1928, a copy of such schedule for use in verifying vouchers pertaining to the fiscal year 1928.

Respectfully,

M. M. Kelly

F-S

Acting Director of the Mint.

June 1, 1928.

Superintendent,
U. S. Mint.
San Francisco, Cal.

Sir;

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1928.

Salaries and Wages	$20,000.
Contingent Expenses	8,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

June 7, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

For your information and guidance I am inclosing a copy of a letter dated June 5, 1928, written by the Acting Secretary of the Treasury to the State Department, in which the Secretary of the Treasury acquiesces in the request of the Secretary of State to have certain nickel coinage executed at your Mint for the Republic of Salvador.

You will note from the letter that the charge for this coinage is to be at the rate of $2.30 per M pieces, and that this charge does not include the cost of the metal or the cost of containers.

You will also observe that the Consul of Salvador is to be the Agent to receive and make payment for these coins at your Mint.

The Department of State has been notified that this work will be undertaken by you some time early in the coming fiscal year, and this letter will be authority for you to proceed with this coinage at your early convenience.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

June 9, 1925.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of June 4th, and for the reasons stated therein, you are authorized to purchase from the Weston Electrical Instrument Corporation the following:

1 duplex volt ammeter complete with shunt, range 300 amp., 75 volts;
1 " " " " " " " 100 " 300 " ;

the first item at a cost of $56.80, and the second item at a cost of $60.80; these being the only bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

June 9, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

You are advised that settlement has been made by the General Accounting Office to the Pullman Company, in the amount of $31.50, for Pullman accommodations furnished Mr. J. J. Marshall, San Francisco to Washington, May 1, 1928, instead of $31.88 as claimed by the Pullman company. Reference is made to Bureau letter of May 1.

Respectfully,

R. L. Grant,
Director of the Mint.

P. F.

June 11, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of June 6th, you are authorized to purchase from W. & J. Sloane, the General Supply Committee Contractors, four rugs for your Office, listed in the supplement to the General Schedule of Supplies, as follows:

Item #9828, Mohawk Seamless Axminster,

(a) 3 rugs, 3 feet by 5 feet, 3 inches, at $4.75 each - -		$14.25
Freight addes - -		.75
		$15.00
(c) 1 rug, 9 feet by 15 feet, at $47.00		
Freight added - -	2.00	49.00
		$64.00

Respectfully,

R. J. Grant
Director of the Mint.

Contingent Expenses Office
Director of the Mint 1928.

June 12, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Response telegram today authorized purchase thirty tons copper from American Smelting Refining Company at decimal one five three two five per pound.

O'Reilly
Acting Director.

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June 12, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of June 7th, you are authorized to purchase for use in the refinery of your Mint from the Crocker Wheeler Electric Manufacturing Company two 1 H. P. 220-230 volt D. C. shunt wound motors, without pulleys or starters, speed 1000 R. P. M., at $62.25 each, 1/2 of 1%, total $124.50; this being the lowest of three bids received.

Respectfully,

M. M. O'Reil

Acting Director of the Mint.

June 12, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of June 7th, you are authorized to purchase from Harron Richard & McCone, 1 positive volume air blower complete with outboard bearing relief valve, capacity 334 cubic feet of air per minute, at $467.00 net, less $7.50 for pulley not required, or $459.50 net; this being the lower of two bids received of three bids asked.

Respectfully,

R. M. O'Reilly

Acting Director of the Mint.

June 13, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Bill of the American Ry. Exp. Co., $2.54, express charges on dies, Philadelphia to San Francisco, 5/3/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

[illegible]

Acting Director of the Mint.

E. F.

Contingent Expenses Office
Director of the Mint 1926.

June 19, 1926.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept Wid Lees Sanders sixty four hundred seventy-nine dollars

for two hundred forty-seven sacks sweeps and cement copper.

Grant
Director.

Contingent Expenses Office
Director of the Mint 1928.

June 19, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Referring your letter May thirty-first authorized purchase Burroughs machine item one eight one one naught b three and four a a which machine is now on General Supply Schedule current year.

Grant;
Director.

OK

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June 20, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of June 13th, you are advised that the General Supply Committee has cleared your request that you be permitted to purchase one L. C. Smith typewriter, 18 1/2 inches wide, to write a line 16 1/2 inches long, equipped with automatic tabulator stop set, item General Supply Catalogue 18610 (d) $37.50, plugs, item 18610 (i) (2) $13.75; total, $96.25.

Respectfully,

R. J. Grant
Director of the Mint.

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June 21, 1928.

Mr. E. R. Lynch,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing Pullman order from San Francisco to New York for your return trip to your home office.

Please notice that the appropriation to be charged with the cost of this travel is 1929. It is important that you do not use this order until after June 30, 1928, as the appropriation for 1928 is exhausted.

The cost of this travel must be charged, as indicated on the request, to the 1929 appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

June 21, 1928.

Mr. C. W. Zeigler,
United States Mint,
San Francisco, Calif.

Sir:

I am incloeing Pullman order from San Francisco to Philadelphia for your return trip to your home office.

Please notice that the appropriation to be charged with the cost of this travel is 1929. It is important that you do not use this order until after June 30, 1928, as the appropriation for 1928 is exhausted.

The cost of this travel must be charged, as indicated on the request, to the 1929 appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

June 21, 1928.

Mr. C. L. Bretland,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing transportation and Pullman orders from San Francisco to Seattle for your return trip to your home office.

Please notice that the appropriation to be charged with the cost of this travel is 1929. It is important that you do not use these orders until after June 30, 1928, as the appropriation for 1928 is exhausted.

The cost of this transportation must be charged, as indicated on the requests, to the 1929 appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

June 21, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find one copy of first sheet of the bullion account current for the month of May for further consideration and possible amendment as between the two gold bullion accounts. The gold portion of the deposit No. 4453, made by Mead & Richardson for return as an unparted bar, was taken into the gold coinage bullion account and expended from the account for gold certificate and commercial bars. In this connection it is requested that in future, unparted bar deposits be separately stated under some such heading as "Unparted bars deposited for stamping and return" instead of being combined with other "deposits received". Please forward express receipt covering unparted bar returned on deposit No. 4453; same was not received with the other vouchers.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S
Encl.

June 22, 1926.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

During the week a meeting was held in this Office of the Superintendents of the Mints and the Superintendent of the New York Assay Office.

I asked Mr. Hawkins to come over from New York to represent your Mint, feeling sure that he would have your authority to appear for you at this meeting.

The meeting was called for the purpose of determining the rates to be paid the employees in the Field under the terms of the Welsh Act.

I would suggest here that the changes proposed at this time are to be understood as only tentative. You are aware, from reading the Act, that the Field Service is to be formally classified by a Board particularly appointed for this purpose. Since, however, the report of this Board will not be ready until Congress convenes, it was considered just to the employees in the Field Service to grant tentative increases.

Mr. Hawkins has sent to you a copy of the Decision of the Comptroller General relative to rates.

Of course, our Field Service has never been classified in the same manner as the District employees, but, by applying the decision of the Comptroller General as nearly as possible, to the rates now being paid employees in the Field, we have worked out a plan by which the increases may be given to your employees.

Mr. Hawkins has been requested to forward to you the result of the agreement reached here, increasing the rate of pay for each member of your force.

As these changes may go into effect on July 1st next, it is urged that you forward to this Bureau a formal recommendation of the increases as indicated in the letter being sent to you by Mr. Hawkins.

San Francisco Mint - 2.

Please submit your letter in the ordinary form of a recommendation for increase of compensation with the statement that the changes are being requested in accordance with the provisions of the Act of May 28, 1928, commonly known as the "Welsh Act".

Mr. Hawkins will have indicated to you the rates to be recommended in each individual case.

It is urged that you hasten the forwarding of this letter to the Bureau in order that it may be approved as soon as possible.

Respectfully,

R. J. Grant
Director of the Mint.

June 26, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

One copy of each group of the papers forwarded with your letter of June 21st concerning contracts for the furnishing of oils to Government Agencies in the San Francisco district, for the fiscal year 1929, are returned herewith.

It is noted that the contract rates will make a substantial saving as compared with the rates under which the mint alone might be able to buy, and since the contracts for supplying the mint have already been made it would appear that no further concurrence on the part of the Mint Service is necessary than the ordering of supplies needed from time to time.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

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Contingent Expense Office
Director of the Mint 1928.

DAY LETTER July 2, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

New insurance contracts effective July first on shipments bullion and coin (stop)

Mail shipment insurance notices to and change name thereon to De Lancy, Kipp and Swan, two Wall Street, New York City.

Grant
Director.

R 34

July 2, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you of the following amounts to meet the expenses of your institution during the fiscal year 1929:

Salaries and Wages,
Mint Service Major Institutions, 1929 - $33,000.00
Contingent Expenses,
Mint Service Major Institutions, 1929 - 4,000.00
Transportation of Bullion and Coin,
Mints and Assay Offices, 1929 - - - - - 50.00

The amount of $4,000.00 has also been included in the approved requisition under the appropriation, Contingent Expenses, Mint at San Francisco, 1928.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

Contingent Expenses Office
Director of the Mint 1929.

July 5, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Increases compensation accordance Welsh Bill approved as recommended. Letter mailed.

Grant
Director.

RG104 Entry 235 Vol 526

July 5, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to Bureau letter of May 3, 1928, advisory of the appropriation allotments and apportionments for the fiscal year 1929, please be advised that the salaries and wages apportionments have been amended to care for the increased compensation provided for by the Welch Act, as below. It will be noted that the apportionment for the last quarter is insufficient to pay the salaries at the authorized higher rates; such apportionment will therefore be subject to amendment if and when the Congress appropriates, at its next session, the needed additional amount.

Salaries and Wages

1st Quarter	$64,300
2nd "	63,300
3rd "	63,300
4th "	50,100

Respectfully,

F-S

Acting Director of the Mint.

Contingent Expenses Office
Director of the Mint 1928.

July 10, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Slater Graham should be twenty forty to twenty-two. Thanks for correction.

Grant
Director.

RG104 Entry 235 Vol 526

July 10, 1928.

Sir:

I am inclosing a copy of two reports, and also blue prints of moulds, etc., used in European Mints which may be of interest to your Office.

Please pass them along to the Melter and Refiner and Coiner.

Respectfully,

R. J. Grant
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

July 11, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to the inclosures relative to the case of Mr. William J. Toner, this Bureau has just been notified by the Division of Appointments that there must be submitted two additional papers; i. e., a medical certificate on the Doctor's letterhead, and a statement from the applicant's immediate superior on a Mint letterhead.

Upon the return here of all papers, we shall endeavor to have disposition of this matter expedited.

Respectfully,

D. N. O'Keefe,

Acting Director of the Mint.

July 12, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Bill of the American Ry. Exp. Co., $2.44, express charges on dies, Philadelphis to San Francisco, 5/8/28 and bill of Swayne & Hoyt Inc., $10.01, freight charges on canvas, Mobile to San Francisco, 1/16/28, have this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P.

RG104 Entry 235 Vol 526

July 13, 1923.

Sir:

As soon as practicable, please prepare and forward to the New York Assay Office as much as possible of your stock of platinum and platinum metals.

Respectfully,

R. J. Grant
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

Contingent Expenses Office
Director of the Mint 1929.

July 14, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment Felton approved.

Grant
Director.

Contingent Expenses Office
Director of the Mint 1929.

July 16, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment Helper Walter Behan five fifty-six approved.

O'Reilly
Acting Director.

July 16, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Bureau letter of July 9, 1928, concerning symbol numbers of appropriation and receipts accounts, is amended as follows:

The first figure of the appropriation symbol denotes the department and the second the appropriation year, instead of first two figures denoting year. In the symbol 29508, the 2 represents the Treasury Department and the 9 represents the fiscal year ending June 30, 1929. On the schedule of account headings, with their symbols, sent with letter of July 9th, the last line, in parenthesis, should read (The second figure changes with each fiscal year.)

Respectfully,

W. W. O'Reilly

Acting Director of the Mint.

FA

July 17, 1928.

Superintendent,
U.S. Mint,
San Francisco, Cal.

Sir:

With reference to your letter of July 12th please find herewith the two vouchers of E. J. Murphy, for reimbursement of expenses incurred as a member of the settlement committee at the Denver Mint. The vouchers are not completely and properly prepared in that the time of departure and arrival (actual date and hour) at headquarters and point of duty were not shown in accordance with par. 48 of the travel regulations effective October 1, 1926 (copy should be available at the mint). It is requested that these be shown on vouchers, as well as the hour of beginning and termination of any leave, which must be shown in accordance with par. 4 of the same travel regulations. In this connection please note that a traveler is allowed reimbursement for actual time consumed in traveling between points of official duty by the most direct route, and that items of expense must be shown under actual dates.

With regard to the payment in cash of Pullman charges it is suggested that the amount reimbursable by the Government be placed on each voucher as of the date on which travel was performed and that it be supported by the receipts attached to the vouchers herewith returned.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

Contingent Expenses Office
Director of the Mint 1929.

July 18, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment Alexander Lowrie Helper five fifty-six approved.

O'Reilly
Acting Director.

OR

RG104 Entry 235 Vol 526

July 16, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please supply this Bureau with the following data:

Names, titles, rates of pay, by departments, of your entire personnel.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

July 19, 1926.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

This Bureau is in receipt of your letter of July 12th, inclosing recommendations for reallocations under the provisions of the Welsh Act.

Transfers under the Welsh Bill, which became effective on July 1st, were compiled according to the Decision of the Comptroller General of the United States. The Welsh Bill does not preclude, however, promotions in your Mint during the year; these should be made in the regular course and forwarded independent of any reference to the Welsh Bill.

You are aware, of course, that the Secretary of the Treasury now has on foot arrangements to collect data for the Personnel Classification Board which will include everyone in the Field Services.

As soon as the blanks for these reports are ready, they will be forwarded, and then applications for changes in allocations should be established.

Pending the action of the Personnel Classification Board, there is no reason why the Superintendent should not submit to this Bureau recommendations for increases in salaries and wages which will, of course, be subject to approval of the Secretary of the Treasury.

I would suggest that you take this matter up with Mr. Grant upon his arrival in San Francisco which, according to his present schedule, will be July 30th.

It is presumed that you have retained copies of all letters forwarded to this Bureau which can be utilized in discussing this subject with the Director.

This correspondence reached here shortly after Mr. Grant's departure for Denver.

Respectfully,

W. A. [illegible]

Acting Director of the Mint.

July 24, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of July 20th, inclosing a letter from Mr. Lewis E. Haas, Business Manager of the San Francisco Chronicle, who asks permission to install flood lights on the top of the Mint Building in order that the Chronicle Building may be brilliantly lighted at night.

Your letter was submitted to the Undersecretary of the Treasury who states that there is no objection to granting this permission upon the condition that the necessary safeguards are provided by you, should it be requisite to admit people to the Mint Building during other than your regular hours.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

July 24, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As requested in your letter of the 18th instant I am returning herewith incorrect statement of operation in the Melting and Refining Department.

Respectfully,

M. McReilly

Acting Director of the Mint.

H-S
Encl.

RG104 Entry 235 Vol 526

July 25, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Division of Bookkeeping and Warrants of the Secretary's office has forwarded to this office your letter of July 18th advising of the purchase of stamps for transportation charges on platinum sent to the New York Assay Office, paid from the appropriation, Transportation of Bullion and Coin, Mints and Assay Offices, 1929. The Division of Bookkeeping and Warrants is concerned only with the expenditures from the appropriation, Contingent Expenses, Public Moneys, which appropriation is under their administrative jurisdiction, and it will not be necessary to forward to Washington letters such as the above except for expenditures from the appropriation, Contingent Expenses, Public Moneys.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-S

Contingent Expenses Office
Director of the Mint 1929.

July 26, 1926.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment Manual Farso helper five fifty-six approved.

O'Reilly
Acting Director.

OR

DAY-LETTER

Contingent Expenses Office
Director of the Mint 1929.

July 26, 1928.

Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, Carson, Nevada,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
Assayer in Charge, U. S. Assay Office, Boise, Idaho,
Assayer in Charge, U. S. Assay Office, Salt Lake City, Utah,
Assayer in Charge, U. S. Assay Office, Helena, Montana.

Referring General Regulation number thirty-four supplement four General Accounting Office dated June eighteenth mailed June twenty-fifth please apply to your payroll only paragraphs one and two and four ignoring balance.

O'Reilly,
Acting Director.

RG104 Entry 235 Vol 526

July 26, 1926.

Sir:

I beg to confirm day-letter telegram dispatched to you today, reading as follows:

Referring General Regulation number thirty-four supplement four General Accounting Office dated June nineteenth mailed June twenty-fifth please apply to your payroll only paragraphs one and two and four ignoring balance.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

RG104 Entry 235 Vol 526

July 27, 1926.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Company as follows:

L/6/6196, 6-12-26, San Francisco to Spokane, Wash.
$3,000 in nickels
$2,000 in cents $112.78

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 Entry 235 Vol 526

July 26, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of June.

The second and last pages of one copy of the bullion account current and also one copy of the regular account current are herewith returned for corrections as per pencil notations thereon. While the one cent excess value of silver in the mutilated coin received over the counter, over the value paid therefor, per notation on assay report, is very small it is preferable that it be treated in the regular manner, as a miscellaneous receipt, rather than be shown as paid to the depositors of the mutilated coin. Copy of the schedule of collections is also enclosed for correction to include the 1¢ in question.

Vo. No. 575, Braun-Knecht-Heimann-Co., is herewith returned for indication of the number of gallons of alcohol purchased. The quoted price is per gallon for one barrel but the number of gallons in the barrel is not indicated.

Vo. No. 524, Braun-Knecht-Heimann Co.-Invoice of 5/17/28, order 579, for $82.01, is enclosed for certification of the payee. Another invoice dated 5/19, order 592, for $62.50, attached to this voucher is certified; but there is no indication, or reason to assume, that the certification on invoice of 5/19 was intended to cover invoice of 5/17.

Vo. No. 528 - California Pottery Co., $6.16, is returned herewith for certification.

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

P. F.

July 30, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am returning your letter in triplicate of July 24th, forwarding the resignation of Mr. Brownrigg.

The present letter of Mr. Brownrigg, with your notation thereon, would be inconsistent with the regulations.

If Mr. Brownrigg, due to conditions over which he had no control or for some reason which can be excused, overlooked obtaining permission to be absent from your Mint, I would suggest that he be permitted to resign without prejudice.

This would have the effect of allowing Mr. Brownrigg to be reinstated in our Service or some other Branch within one year.

If you do not care to give Mr. Brownrigg the opportunity to be reinstated within a year, and consider that his conduct has been such that he should not be taken back in any Branch of the Service, then I suggest that he be dropped for cause.

No further action will be taken by this Bureau, pending receipt of your advice.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

July 31, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Voucher for reimbursement of traveling expenses of Mr. E. D. Hawkins, New York to Washington and return to New York, 6/19--20/28, $31.78, chargeable to your 1928 contingent appropriation, has been paid in Washington, during the current month.

You are also advised that settlement has been made to the Pullman company, in the amount of $31.50, for Pullman accommodations furnished Mr. J. J. Marshall, Washington to San Francisco, instead of $31.88, difference of 38¢. Reference is made to Bureau letter of May 16, advising of a bill of the Pullman company being sent to the Auditor for settlement in the amount of $35.64; the charges in question noted above were a part thereof.

Kindly make the above adjustments on your statement of appropriation transactions for the month of July, with an additional supplemental statement for the fiscal year 1928.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

DAY-LETTER

Contingent Expenses Office
Director of the Mint 1929.

August 1, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Subject matter your telegram July thirty-first taken up with Secretary's office (stop) As policy would necessarily include Denver and Philadelphia matter will be held for conference with Secretary's Office upon Director's return.

O'Reilly
Acting Director.

RG104 Entry 235 Vol 526

August 1, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$16,000.
Contingent Expenses	4,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

August 2, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Marsh & McLennan, 55¢, insurance charges on shipments of minor coin made during the month of June. The 4 1/5¢ per $1,000 is correct but verification of the amounts shipped and computation of the voucher should be made prior to being paid. The voucher is payable from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

Contingent Expenses Office
Director of the Mint 1929.

August 5, 1928.

Superintendent, United States Mint, San Francisco, California,
Assayer in Charge, United States Mint, Carson, Nevada,
Assayer in Charge, United States Assay Office, Boise, Idaho.

Your appropriation estimates requested July twentieth not received. When mailed?

O'Reilly
Acting Director.

AR

Contingent Expenses Office
Director of the Mint 1929.

August 6, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Personnel estimates received but none for contingencies.

O'Reilly
Acting Director.

Contingent Expenses Office
Director of the Mint 1929.

August 6, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Contingent appropriation estimates just received.

O'Reilly
Acting Director.

OR

August 7, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

In view of the information contained in your letter of the 2nd instant, regarding your June accounts, it is requested that another assay report in lieu of the one herewith returned, be prepared, and forwarded to this Bureau for supporting the accounts before the General Accounting Office.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F. F.

August 8, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Co., as follows:

L/7/6737 S. F. to Spokane,	$5,000 in nickels		
(6/29/28)	1,000 in cents	$100.65	

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P. F.

August 13, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of August 6th, you are authorized to purchase one Safeguard check writing machine, model B, for $90.00, Item 18580 (k) (2), General Supply Committee Catalogue, and one tube of special check writer ink for $0.50, Item 18580 (k) (3), General Supply Committee Catalogue.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

August 17, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward the following information which was not included in your annual report data: Weight of metal passed on coinage-ingot melting operations, also segregation between silver-dollar coinage and subsidiary coinage as to weight of ingots operated upon, and per cent of good coin therefrom.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

August 18, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of August 13th relative to retirement deductions not called for by certain employees.

Will you please undertake to notify these men, or their representatives, that application for this fund should be made?

It is suggested that, if you are unable to trace the men from your records, you might be willing to post a notice in the Mint, in case any of your present employees could assist you in locating them.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 21, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of August 17th, I am returning the correspondence received by you from the Navy Department at Mare Island, offerring certain precious metals.

This material should be received as a regular deposit, carrying charges for melting, parting and refining, and all other charges imposed on any deposit; payment to be made in the usual manner to the Commandant.

Respectfully,

R. J. Grant
Director of the Mint.

August 22, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Will you kindly refer to your letter of February 6, 1928, reporting the coins melted during the month of January. The total minor coin is given as $8,095.65. Will you please advise the Bureau where this amount may be found on your quarterly reports, form 474-A. In this connection reference is made to Bureau's letter of December 2, 1927.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

August 22, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of July.

Vo. No. 7 is for garbage removal one month, $12.50, plus 5 extra loads, $15.00, total $27.50. This seems rather excessive for garbage; it covers general refuse removal it is suggested that the actual service be more specifically stated on future vouchers.

Please forward copy of purchase order to accompany Vo. No. 10, Joseph Dixon Crucible Co., $503.15, as same was not attached to voucher.

It is noted that quite a number of the vouchers do not carry the dealers certified bills as directed by the President's co-ordinating agency. It is requested that these bills be attached to the voucher forms by two staples placed some distance apart instead of by one in the middle; they are insecure when fastened by a single staple.

Please forward individual payroll receipt to support claim of payment to W. W. Steele (page 5, line 11) of $55.97. The roll is unsigned, and carries notation of check payment $55; total amount payable, per roll, $110.97. In this connection it is requested that your payroll records be reviewed with the view of conforming with a recent request from the General Accounting Office that names of employees be shown in left column of roll in conformity with their manner of signing; for

San Francisco 2.

example, P. E. Springer signs opposite P. A. Springer on July roll, R. McCarthy signs opposite R. A. McCarthy, W. D. Hughes opposite Wm. D. Hughes, and F. Shermer opposite F. K. Shermer.

Please place the appropriation symbols at tops of columns of future Schedule of Disbursements, in addition to the appropriation titles. It is suggested that the unneeded balances of 1928 appropriations be deposited in the Treasury, thus clearing your accounts of superfluous items.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

Contingent Expenses Office
Director of the Mint 1929.

August 23, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Salvador and United States one-cent dies sent yesterday.

Grant
Director.

RG104 Entry 235 Vol 526

August 23, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

There have been forwarded to you today under separate cover blanks required by the Personnel Classification Board, to be filled out according to instructions in P. C. B. Form 16 which should be read carefully and minutely by you and the officers of your institution. The documents also include Form 15, one copy of which is to be handed to each employee.

I have sent you 160 white, 160 buff, and 480 pink sheets.

One white, one buff, and one pink sheet must be filed with the Personnel Classification Board; one pink sheet should be retained by you; and one pink sheet is to be filed in this Bureau. It is important that in each case, one white, one buff and three pink sheets be made up, you to keep one of the pink sheets.

Since the printed instructions are very comprehensive and clear, this Bureau deems it unnecessary to transmit more detailed instructions. I wish, however, to impress upon you the importance of reading the instructions carefully and having the blanks filled out properly in the first place, in order that justice to our Service may be done in each individual case.

A few extra copies of each Form will be inclosed in the package. As the supply of these blanks is limited, please be as careful as possible to prevent spoilage.

The Forms must be filled out, and be back in this Bureau not later than September 14th.

Respectfully,

R. J. Grant
Director of the Mint.

OR

August 23, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/7/7550, 7-10-28, San Francisco to Seattle, Wash.
$5,000 in nickels . . . . . $ 58.82
L/7/7554, 8-27-28, San Francisco to Seattle, Wash.
$3,000 in nickels 35.29

Respectfully,

R. J. Grant,
Director of the Mint.

OR

P-A

August 27, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

The Personnel Classification Board has asked for the designation of a person to assist in the classification of the employees of the Field Offices of the Mint Service. They require the assistance of someone who knows the operations of the manufacturing departments as well as one who is familiar with the administrative and clerical work. They propose to take the individual sheets and go over them singly before group classifications are made. It is hoped that they will be able to undertake the work of the Mint Service on October 1st. The Officer in charge of this classification states that he expects that it will take about two weeks to classify the Mint Service.

I have gone over in my mind the personnel of the entire Service outside of Washington, and I feel that there is no one I could appoint to this position better equipped to take care of the interests of the Mint Service than Mr. Hawkins.

I am writing to ask if you will take this matter up with him confidentially and let me know as soon as possible if you can spare Mr. Hawkins and if he feels able to undertake this duty. I candidly say that I am without recourse unless Mr. Hawkins can undertake this work. He has knowledge of the operations of the institutions, knows the kind of work performed by individual employees, and his experience as Chief Clerk has given him an intimate knowledge of the administrative work of the Service to a degree possessed by no other person in the Service. I feel that if he can be detailed to the Personnel Classification Board here for about two weeks, the Mint Service will be placed before the Personnel Classification Board in the most just light.

Should Mr. Hawkins like to have assistance from Philadelphia and New York, when the time comes, I shall provide him with a representative from each of these institutions to confer with him in order that he may not be required to carry the entire burden. It is, of course, needless to tell you that Mr. Hawkins will have my cooperation in this work.

RG104 Entry 235 Vol 526

San Francisco Mint - 2.

Will you let me know as soon as possible whether Mr. Hawkins can serve in this capacity?

Transportation requests will be forwarded as soon as I hear from you.

I am sending the request this early in order that Mr. Hawkins can arrange the work of his own department to be absent for the required time, about two weeks in Washington.

Respectfully,

R. J. Grant
Director of the Mint.

August 29, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Voucher in favor of Antona V. Baronio, administrator of the estate of John B. Boronio, late melter at your institution, $44.93, payable from the Salaries and Wages appropriation for the fiscal year 1928, has this day been forwarded to the General Accounting Office for settlement.

Respectfully,

M. M. O'Reilley

Acting Director of the Mint.

P. F.

September 1, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir;

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$15,000.00
Contingent Expenses	2,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. P.

NIGHT-LETTER

Contingent Expenses Office
Director of the Mint 1929.

September 5, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Appreciate cooperation expressed in your air-mail letter of September first (stop) Please have Mr. Hawkins arrange to reach here about September twentieth (stop) Transportation orders mailed today.

Grant
Director.

September 5, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I was very much gratified to receive your air-mail letter of September 1st, stating that Mr. Hawkins will be able to undertake the work of cooperating with the Personnel Classification Board for the Field. I feel sure that the Service will be well cared for, since Mr. Hawkins is to be our advocate at court for the Mint.

This Bureau has been advised today that the Personnel Classification Board would like to have Mr. Hawkins here about September 20th, and I am today telegraphing you to that effect.

I am inclosing a formal letter of authority covering Mr. Hawkins' travel. Please deliver it to him, together with the transportation requests herewith.

Only one transportation order for Pullman is inclosed. It will be necessary for Mr. Hawkins to cover the Pullman charges with one through ticket, if possible, in order to avoid disallowance in his accounts.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 Entry 235 Vol 526

September 6, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

Upon my return to Washington, attention was called to your letters of August 2nd, recommending certain promotions with increases of compensation for officers of your institution.

The estimates, as submitted to the Treasury Improvement Committee of the Budget, carry recommendations for increases in the salaries of the Assayer, Melter and Refiner, and Coiner of your Mint.

This Bureau is today in receipt of a decision of the Treasury Improvement Committee allowing these recommendations to stand in the estimates to be submitted to the Budget Bureau.

Pending decision of the Budget and the Appropriation Committees of Congress as to the allowance of the amount asked for to permit these promotions, no action can be taken on your recommendations.

I shall be very glad to advise you as soon as possible as to what decision is reached.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

September 6, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Returned herewith find certified bills and abstract of agreement relative to Vo. No. 10, Joseph Dixon Crucible Company, $505.15, of your July accounts, which were received with your letter of August 30. Similar papers were attached to the voucher as originally received. Among other papers attached to the voucher at the time it was received is a letter addressed to the above named company, dated May 2, 1928, which reads as follows:

"You are hereby notified of the acceptance of your proposal to furnish and deliver to this mint graphite crucibles, covers, etc, as per enclosed order".

A copy of the order referred to by you in the above quotation is requested by the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

September 8, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of copy of certificate of settlement of your April regular account.

Concerning the advisory note continued from the March settlement requiring a certificate of count of the cash pertaining to the regular account, please take no further action. This is the subject of correspondence between the Bureau and the General Accounting Office concerning our request that this requirement be waived as being of no practical value, as to the accounts of the coinage mints.

The Bureau will take care of the suspension on voucher No. 463. Will you please supply the Bureau with the information called for in connection with suspensions of vouchers Nos. 440 and 463.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

September 10, 1928.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Please refer to your letter of August 10th, asking that this Bureau obtain for you one Pyro Perfect Pyrometer, the same as used by the Mint in Philadelphia.

This letter will be authority for you to request bids on this particular type of instrument if no other type will serve your purpose. It will be necessary to attach to the voucher a statement which will support your claim that no other make of Pyrometer would serve your purpose.

Respectfully

R. J. GRANT
Director of the Mint.

RG104 Entry 235 Vol 526

September 12, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Company as follows:

L/S/8401, 8-4-28, San Francisco to Spokane, Wash.
$2,000 in cents $70.60

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 Entry 235 Vol 526

September 19, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/S/8620, 8-7-28, San Francisco to Seattle, Wash. $6,000 in cents	$ 207.60
L/S/8830, 8-18-28, San Francisco to Spokane, Wash. $2,000 in cents) $3,000 in nickels)	105.56

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 Entry 235 Vol 526

September 20, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of August.

Receipt for bullion No. 695 is herewith returned for signature of the superintendent.

Receipt for bullion No. 500 is herewith returned; the American Smelting and Refining Co. as payee endorses the paper to the Wells Fargo Bank & Union Trust Co., who have failed to endorse; endorsement of J. B. Cathcart and the Bank of California are present.

In the preparation of future bullion abstract sheets, where there are two or more assays on a single deposit will you please state the entire deposit on a single page (unless it includes a large number of assays), instead of splitting it between two pages as sometimes is done at present. This will facilitate checking of the vouchers against the abstract sheet.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

September 20, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of September 14th please be advised that form No. 904, Assayer's Register of Mint Issue Bars, was abolished some years ago and is no longer available.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

OR

RG104 Entry 235 Vol 526

Contingent Expenses Office
Director of the Mint 1929.

September 24, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept Metal Sales offer copper fifteen nine twenty-five lowest four bids.

Grant
Director.

RG104 Entry 235 Vol 526

October 1, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$21,000.
Contingent Expenses	1,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

DAY-LETTER

Contingent Expenses Office
Director of the Mint 1929.

October 2, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Treasurer needs in addition to your present stock the following coins to meet seasonal demands: Two hundred and fifty thousand dollars in quarter dollars (stop) seventy-five thousand dollars in one-cent bronze pieces (stop) two hundred thousand dollars in dimes (stop) Urgent.

Grant
Director.

Contingent Expenses Office
Director of the Mint 1929.

October 5, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Authorized purchase two helical gears from Johnson Gear Company.

Grant
Director.

R. J. G.

OR

Contingent Expenses Office
Director of the Mint 1929.

October 5, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept American Smelting offer electrolytic copper decimal one five seven.

Grant
Director.

RG104 Entry 235 Vol 526

October 6, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of October 2nd, you are authorized to purchase from the National Carbon Company, 100 metal graphite brushes required for use in the generator of your refinery, at $1.45 each, less 2% for payment in ten days; this being the only bid received of three bids asked.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

October 10, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your report on form 906-A, Memorandum of Gold Bullion Redeposited, shipment No. 4 of the U. S. Assay Office at Seattle, dated September 10, 1928, appears not to have been received in this office. Will you kindly forward same in order to complete the files of this Bureau.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 Entry 235 Vol 526

October 13, 1928.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

This letter will be authority for you to accept the proposal of Ames Harris Neville Company to supply your Mint with 5000 sacks at $111.25 per 1000, 2%, 10th prox., this being the lowest of three bids received.

Respectfully,

R. J. Grant

R. J. GRANT
Director of the Mint.

October 15, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 8.00 ounces of certificate bar samples, representing fine gold mass melts Nos. 5-10-15-25-30, forwarded by you.

Respectfully,

R. J. Grant
Director of the Mint.

October 17, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 ounces certificate bar samples, representing mint fine gold melts 1-6-11-16-21-26, forwarded with your letter of October 12th.

Respectfully,

R. J. Grant
Director of the Mint.

Q

October 20, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Your requisition of the 13th inst. calling for 50 sheets Form 701 (Time schedule sheets) will not be made at this time. On January 13, 1928, 100 sheets were sent you from the Public Printer and in your request 150 copies were reported as on hand.

Form 1046, ruled memorandum books - You request 15 copies, reporting as having on hand 40 copies. The last supply sent your Mint, May 10, 1928, was 25 copies.

Unless there was an error in reporting the quantity on hand these items will be amended.

Respectfully,

R. J. Grant,
Director of the Mint.

H-A

RG104 Entry 235 Vol 526

October 24, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find vouchers of DeLanoy, Kipp & Swan, Inc., in the sums of 19 and 50¢ respectively, insurance charges on shipments of minor coin made during the months of July and August. The rate, $0.0386 per $1,000, is correct, but computation should be made prior to payment of vouchers from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A
7

October 24, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Company as follows:

L/9/9964, 9-14-28, San Francisco to Seattle, Wash.
$2,000 in cents)
$4,000 in nickels) $116.26

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A
7

October 26, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find voucher of DeLancy, Kipp & Swan, Inc., in the sum of 58¢, insurance charges on shipments of minor coin made during the month of September. The rate, $0.0366 per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 Entry 235 Vol 526

October 31, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/9/10307, 8-14-28, San Francisco to Seattle, Wash.	
$3,000 in nickels	$35.29
L/9/10308, San Francisco to Seattle, Wash.	
$2,000 in nickels	23.53
L/9/10302, 9-20-28, San Francisco to Los Angeles, Calif.	
$10,000 in nickels }	
$5,000 in cents }	201.62
L/9/10303, 9-18-28, San Francisco to Los Angeles, Calif.	
$5,000 in nickels }	
$2,000 in cents }	88.96

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

November 1, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your Institution during the fiscal year 1929.

Salaries and Wages, 1929		$20,000.
Contingent Expenses, 1928		677.50
do	1929	3,000.

Vo. for $677.50, General Ceramics Co., chargeable to your 1928 contingent appropriation, received with your letter of October 26, is herewith returned with request that same be paid direct by you. It is noted that the amount of the voucher is practically twice as much as the amount of the encumbrance set up therefor, order No. 441, as per the monthly appropriation transactions statement. As the quotation was in hand before the order was given, for the same amount as now payable, and encumbrances are based on orders, the reason for the small encumbrance on this item is not apparent; explanation is requested.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

Contingent Expenses Office
Director of the Mint 1929.

November 2, 1926.

Superintendent,
United States Mint,
San Francisco, California.

Response today's telegram authorized accept American Smelting bid zinc.

O'Reilly
Acting Director.

OR

November 9, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing a letter forwarded to this Bureau for attention by the Office of the Secretary of the Treasury.

Have you any record in the Mint which would furnish the information requested in the inclosure?

With your reply, please return the inclosed letter.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 12, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of November 7th requesting a supply of Standard Form No. 1056, Employees Retirement Fund Deduction Card, please be advised that this form has not as yet been made available for issue. Your present practice as regards the record of retirement deductions will be continued until further directed.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

OR

November 13, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I have your letter of November 8th relative to the increases in compensation of certain officials of your Mint.

I am indeed gratified that I have been able to do this for these men, and that you approve thereof.

As to your suggestion that it might be beneficial to these employees to have their pay status changed in the documents now in the hands of the Classification Committee of the Personnel Classification Board, I am of the opinion that this would not affect the judgment of the Committee as to the duties of these positions, since none of them has been changed in that respect.

Respectfully,

R. J. Grant
Director of the Mint.

November 14, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/10/10830, 9-29-28, San Francisco to Seattle, Wash.	
$41,000 in cents	$128.40
L/10/10831, 9-29-28, San Francisco to Spokane, Wash.	
$2,000 in nickels }	
$1,000 in cents }	59.33
L/10/10832, 10-1-28, San Francisco to Los Angeles, Calif.	
$5,000 in cents	118.80
L/10/10833, 10-2-28, San Francisco to Los Angeles, Calif.	
$10,000 in nickels }	
$10,000 in cents }	320.32

Respectfully,

R. J. Grant,
Director of the Mint.

P-4

November 19, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is requested that seigniorage be covered into the Treasury more frequently in future - that it be not permitted to accumulate to any considerable amount, particularly when the coin of any denomination in active use, carried in your daily reports to the Treasurer as a part of his assets, is small. This is essential in order that coin actually on hand may be shipped on Treasurer's orders without throwing the accounts out of harmony by including in the shipments seigniorage coin that has not been deposited in the Treasury and therefore is not properly available for shipment.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

November 23, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find voucher of DeLanoy, Kipp & Swan, Inc., in the sum of 29¢, insurance charges on shipments of minor coin made during the month of October. The rate, $0.0386 per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

November 26, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of November 21st, you are authorized to purchase from Conlin & Roberts the following material:

1 pan 13' x 4' x 1'6"	- - - - - -	$100.00
1 pan 13' x 4' x 1'6"	- - - - - -	75.00
Total	- - - - - -	$175.00;

these prices being the lower of two bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

December 1, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to your letter of November 26th in which you request refund of retirement deductions in the amount of $5.26 for Mr. Anthony Lewis, a former employee of your Mint, the Bureau of Pensions wishes to be advised of the date on which this man was separated from the Mint Service. (Our records indicate that he was furloughed on June 30, 1923).

In future cases, may we assume that the employee is definitely separated from the Service three years after the date of the furlough?

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

December 1, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1299.

Salaries and Wages	$21,000.
Contingent Expenses	2,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. E.

NIGHT-LETTER

Contingent Expenses Office
Director of the Mint 1929.

December 4, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Denver Mint has been requested to mail you few forms two thirty-one (stop)

Supply will be sent you from here upon delivery from printing office in about one week.

Grant
Director.

December 6, 1928.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Enclosed, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

1/10/11434, 10-9-28, San Francisco to Seattle, Wash.	
$5,000 in nickels	$ 55.29
1/10/11433, 10-13-28, San Francisco to Spokane, Wash.	
$3,000 in nickels	
$2,000 in cents	106.56

Respectfully,

R. J. Grant,
Director of the Mint.

2-1

RG104 Entry 235 Vol 526

December 10, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have for acknowledgment your letter of December 5th, inclosing a blank envelope. I regret that the Stationery Division does not supply this type of envelope to the Service for official use.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

Inclosure:
Sample Envelope.

December 12, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of December 8th, you are authorized to purchase from Anne Harris Neville Company, 20,000 small coins sacks for minor coinage, at $31.50 per thousand, or a total of $630.00 net; this being the lower of two bids received of three bids asked.

Respectfully,

[illegible]

Acting Director of the Mint.

RG104 Entry 235 Vol 526

December 12, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In conformity with the request of the Governor of the Federal Reserve Board, addressed to the Undersecretary of the Treasury, will you please supply the San Francisco Federal Reserve Bank with weekly statements giving the value of gold bars sold for cash (gold certificates and gold coin). The request does not cover the issue of gold bars on transfers, nor issue of such bars in payment for deposits of bullion. These statements should cover each week ending with Wednesday, and when the end of the month is included in such a week, the data should be stated in two items - a separate item for the portion of each month covered. For example, at the end of this month one item would cover the December 27-31 issue of bars for cash and the other the issue on January 1 and 2, 1929. These statements are to be used by the San Francisco Federal Reserve Bank for statistical purposes.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

December 14, 1928.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Vouchers in favor of the General Ceramics Company, $73.25, and the Weston Electrical Instrument Corporation, $117.60, both payable from your 1928 contingent appropriation are herewith returned for payment by you with the advice that requisition in the amount of $190.85, Contingent Expenses, Mint at San Francisco, 1928, has this day been approved for advance to you funds to cover same.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. P.

December 18, 1926.

Superintendent,
U.S. Mint,
San Francisco, Cal.

Sir:

One copy of your November bullion account current is herewith returned for correction as per pencil notations thereon. The item $70,167.42 "Transfer of melted coin from Recoinage fund account" in the "Gold Coinage Bullion" account, debit side, and the contra entry in "Recoinage account" are apparently erroneously included in November, as is evidenced by the stated credit balance in the "Recoinage fund", $218,866.75, and also by the fact that the Treasurers office finds no evidence that the transfer has been reported. It is requested that this transfer be reported in December on the usual document, form No. 12, to the Treasurer of the U.S.

The amount of the payroll as noted in the Salaries column on second page of schedule of disbursements has been corrected to read $20,018.38 instead of $20,108.38.

Respectfully,

R. W. Grant,
Director of the Mint.

OK

December 21, 1928.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of December 15th, you are authorized to purchase from the Monroe Calculating Machine Company, three model KAA 203 full automatic capacity 10-10-20 calculating machines at a price of $800.00 each less 15% or $680.00 net each, General Supply Committee Catalogue number 18200 (g) (6) (ff); these provisions being in accordance with the General Schedule of Supplies.

Respectfully,

R. J. Grant
Director of the Mint.

Contingent Expenses Office
Director of the Mint 1929.

December 22, 1928.

Superintendent,
United States Mint,
San Francisco, California.

Purchase Monroe calculating machines according your letter December fifteenth approved

Grant
Director.

RG104 Entry 235 Vol 526

January 2, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institutions during the fiscal year 1929.

Salaries and Wages	$20,000.
Contingent Expenses	5,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

January 3, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

The Superintendent of the Denver Mint has reported that five one-cent dies cracked in one day.

The Director is wondering whether or not you are having trouble with this year's dies. He is of the opinion that the quality of steel used is responsible for the very unsatisfactory dies sent to Denver, and he is anxious to know if you are having any difficulty.

If you are having any unusual trouble, will you please send the cracked dies to the Philadelphia Mint for examination?

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

January 4, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

L/11/12557	10/31/28	S. F. to Spokane	$2,000 in cents	$70.00
L/11/12662	11/12/28	S. F. to Los.Ang.	10,000 in cents	237.50
L/11/13160	11/16/28	S. F. to do	15,000 in nickels	124.25

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

January 5, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, final voucher of De Laney, Kipp and Swan, Inc., 41¢, insurance charges on shipments of minor coin made during the month of November. The rate $0.0386/per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

January 8, 1929.

Sir:

As you are aware, the Ordnance Inventory required to be submitted to the Chief Clerk of the Treasury Department, is due early in the year.

It may be that your report is already on the way here; if not, will you please expedite same?

Respectfully,

R. J. Grant
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

January 17, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith for payment from the profits on minor coinage, bills of the American Railway Express Company, as follows:

L/12/13678	11/22/28	S.F. to Los Angeles	$15,000.	in nickels	$124.28
L/12/13679	11/20/28	do do	5,000.	in cents	118.80
L/12/13681	11/23/28	do to Spokane	2,000.	in cents	70.60
L/12/13957	11/27/28	do to Los Angeles	10,000.	in cents	237.50
L/12/13955	12/ 1/28	do to Seattle	5,000.	in nickels	
			3,000.	in cents	162.57
L/12/14104	12/ 5/28	do to Spokane	5,000	in cents	176.55

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. V.

January 17, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your letter of January 10th please be advised that voucher for $70.60 in favor of the American Railway Express Company has been signed by the company's representative, and your check in payment of same is today being forwarded to the payee.

The voucher will be retained in this office and filed with your January reports, when received in the Bureau.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

January 16, 1929.

Superintendent.
United States Mint.
San Francisco, Cal.

Sir:

Receipt is acknowledged of 9.60 ounces certificate bar samples representing fine gold mass melts #35, 40, 45, 50, 55 and 60, forwarded with your letter of January 12, 1929.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

January 19, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Co., as follows:

L/12/14396	12/14/28	S.F. to Seattle	43,000 in cents	$103.65

Respectfully,

T. J. Grant,
Director of the Mint.

P. P.

OK

January 21, 1929.

Dear Mr. Kelly:

Congressman Welch has urged the opening of the Mint at San Francisco to visitors. I believe you are in agreement that such a move would be advisable. I have, therefore, to-day asked the Supervising Architect to have his representative look over the interior of your Mint with a view to providing a mezzanine gallery, or some restricted space where visitors could view some of the operations without going directly on the floor of, or in contact with the operating departments of the Mint.

Will you give the Supervising Architect's man the benefit of your judgement, and let me know how you feel about admitting visitors if proper physical arrangements of the interior of your building are made. I am of the opinion that you have enough men on your roll from which you could select one or two to act as guides, should the Secretary decide to open the Mint to the public.

Respectfully,

R. J. GRANT
Director of the Mint.

Hon. M. J. Kelly,
Superintendent, U.S.Mint,
San Francisco, Cal.

January 25, 1929

Cont. Ex. Mint Bureau 1929

Superintendent Mint,

San Francisco, Cal.

Referring recommendation appointment Hunt, eighteen hundred minimum grade Stop Why nineteen twenty to start new man.

GRANT

Director.

R.F.G.

January 23, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Company, as follws:

M/1/361 12/26/28 S.F. to Los Angeles	$10,000 in nickels		
	5,000 in cents	$201.62	

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

January 23, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of December.

Memorandums of bullion received and assay reports Nos. 2109, 2151 and 2420 are herewith returned for correction of one to agree with the other in each case, in the weight before melting.

Assay report No. 2309 is herewith returned for correction in the spelling of the last name of the payee, which, according to the other vouchers, should be "Konrad" instead of "Conrad".

Assay report No. 2535 and receipt for bullion of same number are herewith returned for correction; the weight after melting is greater than the weight before melting, as now stated.

Assay report and receipt for bullion No. 2425 are herewith returned for correction in the weight before melting, to agree one with the other.

It is noted that toughening charges are being assessed on the basis of varying rates per ounce. This is not in accord with the table of charges, which provides that such charges shall be the amounts of the extra costs actually incurred in each case; see deposits Nos. 2288 and 2319.

It is also noted that in a number of instances - for example deposit No. 2115 - two or more assay reports are issued, each on a single bar. Is there any reason why these cannot all be stated

San Francisco 2.

on a single assay report, as is the common practice at the other institutions, even though each bar is separately melted and assayed. If the refining rates differ the rate applicable to each melt is placed on its line, in the space provided for charges.

On the regular account current the name of the 1928 contingent appropriation has been completed, and the retirement deduction statement has been indicated as an inclosure.

On the bullion account current the "Inclosures" have been amended to include the schedule of disbursements and minor coinage metal voucher, also the surplus bullion vouchers (assay reports).

Respectfully,

R. J. Grant,
Director of the Mint.

GR

P. E.

January 29, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of DeLancy, Kipp and Swan, Inc., 29¢, insurance charges on shipments of minor coin made during the month of December. The rate $.0386 is correct, but computation should be made prior to payment of the voucher from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

January 31, 1929.

Cont. Ex. Mint Bureau 1929

Superintendent Mint,
San Francisco, Cal.

Promotion Mr. Healy, clerk nineteen twenty approved effective February one.

O'Reilly

Acting Director.

February 1, 1929.

Cont. Ex. Mint Bureau 1929.

Superintendent Mint,
San Francisco, Cal.

Promotion Miller effective today approved.

E Reilly
Acting Director.

RG104 Entry 235 Vol 526

February 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$20,000.
Contingent Expenses	3,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

February 4, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your letter of January 30th concerning your December accounts.

With regard to the making of separate assay reports on single bars when there are more than one included in a deposit - the purpose if this is not yet clear, if the deposit certificate, form 4-A, and memorandum report, form 42-A, are completed in the computing section from the calculation blotter, since at that point all data are available for preparing a separate report for each bar, as well as for consolidating in a single report all the data pertaining to a deposit consisting of more than one bar.

Concerning the furnishing to depositors who so request, multiple copies of form 42-A, this would seem to be a matter of accommodation, for each institution to decide for itself. However, it would seem that two or three copies should be sufficient, and that if a depositor requires more he could readily copy those provided by the mint. The Government should not be put to additional expense for clerical help to provide extra copies.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

Contingent Expenses Office
Director of the Mint 1929.

February 7, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Withholding for present approval your recommendation appointment Wheeler.

Letter follows.

Grant;
Director.

February 7, 1929.

Dear Mr. Kelly:

I have telegraphed you today relative to your recommendation of the appointment of Mr. Wheeler as a Probational Helper.

On February 1st you addressed a letter to the Department stating that Edward White, at his own request, was to be demoted from the position of Helper to the position of Watchman, vice Miller, promoted. Miller was to take the position of Helper vacated by Healy. Miller and White appear merely to have exchanged places.

It is understood that Mr. Healy has been employed as a Clerk, although he was carried on your rolls as a Helper. Our letter to the United States Civil Service Commission requesting a reexamination for Mr. Healy was largely based on the fact that Mr. Healy had been doing clerical work, and not helper's work. It would appear, therefore, that you have suffered no loss of help in redesignating Mr. Healy as a Clerk.

At the regular meeting of the business organizations of the Government on January 28th, the Heads of Departments were directed to fill no further vacancies during the remainder of the fiscal year. This order was given for the reason that the President is making an effort to reduce or avoid a deficit for the fiscal year 1930.

I am, therefore, reluctant to approve the appointment of Mr. Wheeler.

I hope that you will understand that my position in this matter is not one of antagonism, but is in the interest of the Service. As you are aware, the demands made upon the San Francisco Mint have been extremely light for the last year. You have a good balance of all denominations at the present time, and I am at a loss at times to know how to suggest some means for keeping your institution on a full time basis. This is a situation for which no one is responsible and which we cannot control. I have no way of justifying before the Secretary's Office an increase in your force with no disconcerting a decrease in the demand for coinage from your Mint.

RG104 Entry 235 Vol 526

I feel sure you will cooperate with me in not making a difficult situation worse by adding to your force without adding to your product.

I shall be glad to have a very candid expression of your views in this matter, and I wish to assure you that my desire is not to discourage you in any way.

Please regard this letter as strictly confidential, and for your personal consideration only.

Respectfully,

R. J. Grant
Director of the Mint.

Honorable M. J. Kelly,
Superintendent,
United States Mint,
San Francisco, California.

February 15, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of February 8th, and for the reason stated therein, you are authorized to purchase from the General Electric Company, a 5 H. P. 220 volt D. C. motor, speed approximately 1200 R.P.M., at a cost of $160.12 net; this being one of the two lowest of four bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

Contingent Expenses Office
Director of the Mint 1929.

February 15, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept American Smelting bid on sweeps.

Grant
Director.

Contingent Expenses Office
Director of the Mint 1929.

February 15, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Assay Commission adjourned. Coins from your Mint satisfactory.

Grant
Director.

February 18, 1929.

Superintendnent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Company, as follows:

M/1/1249 1/17/29 S.F. to Los Angeles $5,000 in cents $118.80

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

February 18, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of February 12th concerning the making of separate assay report slips on single bars when more than one bar is included in a deposit, please be advised that there is no intent that the method of application of the melting charge be changed in any respect from the present procedure. This is also true of the other classes of charges.

The idea in mind was that the San Francisco Mint might fall in line with the other institutions by reporting on a single assay slip all the assays on a single deposit except where there are sufficient items to require more than one slip, unless there is justifiable reason for the practice of the San Francisco Mint of using a separate assay slip for each bar when the melting charge is imposed on each separate bar instead of on the deposit as a whole. It was also thought that if the San Francisco Mint's practice was justifiable it might be useful at the other institutions.

While the matter, as intimated by you, is of small consequence, in addition to the extra copies of the printed forms used by your method, it is necessary to repeatedly write the name of the depositor, date, number of the deposit, etc., and additional officer's signatures are also required. The general experience is that where there is repetition or multiplication of entries, the tendency is to make more errors.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

February 19, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of January.

Deposit certificate No. 2518 - Trinity Dredging Company, is herewith returned for signature of the Superintendent.

Assay report No. 2530 and memorandum of bullion received of same number are herewith enclosed for correction in the weight before melting to agree, one with the other.

Assay report No. 2778 has a "remelt" notation thereon with no extra charge therefor; in future similar cases it is suggested that the words "at Government cost" be added. This will make it clear that an extra charge to the depositor is not assessable.

Respectfully,

M. M. O'Reilly

~~R. J. Grant,~~
acting Director of the Mint.

P. F.

February 23, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your certificate of deposit No. 215 of February 18, 1929, covering gain on sale of M. & R. Dept. sweeps, $380.23, into the Treasury. This gain is evidently due to the presence of platinum in the sweeps sold, therefore the subsymbol applicable is 5160.

On the sale of "Superintendent's sweeps" the subsymbol applicable is 6338 - Bullion recovered incident to receipt of deposits.

The above conforms with data accompanying Bureau's circular letter of July 9, 1928.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

OR

RG104 Entry 235 Vol 526

February 26, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of February 18th, you are authorized to purchase from the Brown Instrument Company, pyrometer equipment for your cupel furnaces, as follows:

Brown high resistance indicating pyrometer,	$105.00
Brown multiple point switch numbered 1 to 12,	42.50
30 feet double conductor thermocouple extension lead wire,	9.00
Total	$156.50

Respectfully,

R. J. Grant
Director of the Mint.

Inclosure:
Letter to you from the
Brown Instrument Company.

RG104 Entry 235 Vol 526

February 26, 1929.

Sir:

No report seems to have been received from you covering the period ending December 31, 1928, in regard to leaves of absence in excess of six months.

Will you please expedite this report?

Respectfully,

R. J. Grant
Director of the Mint.

Inclosure:
Retirement Circular #48.

Superintendent,
United States Mint,
San Francisco, Calif.

RG104 Entry 235 Vol 526

February 26, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing the bond of Mr. Donald McNicol. The bond has been signed by Mr. McNicol as "Donald MacNicol". Mr. McNicol signs the payroll "McNicol". His former bond was also signed as "Donald McNicol. The change in the spelling of his name is regarded by the Department as nullifying the bond which was originally forwarded. In case the signing of the bond was inadvertently executed as "MacNicol", and presuming that the proper spelling is "McNicol", a new form of bond is also inclosed.

Should all of the previous documents together with the pay rolls be incorrect, and if Mr. McNicol's name is properly spelled as he signs this bond, namely, "MacNicol", a letter of explanation will be required.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

March 1, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to last paragraph of your letter of February 26th, please be advised that the regulations and table of charges contemplate that all melting and other authorized costs incident to receipt of deposits of bullion will be paid by the depositor, except in cases where the failure to obtain concordant assays is not due to the nature of the bullion being treated; for example, where a remelt is required as the result of improper treatment of the metal by the melter. The discretion mentioned in paragraph 2 of the table of charges is for taking care of cases where the additional cost involved is attributable to the treatment given by the Government rather than by the nature of the bullion. The suggestion in Bureau letter of February 19th was for identifying those cases where a remelt does not properly involve an additional charge.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

March 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and wages	$21,000.
Contingent Expenses	3,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

March 6, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of February 28th, your request for authority to purchase from the Air-Way Electric Appliance Corporation, one Air-Way system complete with attachments, Item #10690 (a) (3) (bb), General Schedule of Supplies, 1929, at a cost of $57.50, is approved.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

March 7, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 ounces certificate bar samples representing Mint fine gold melts Nos. 56, 61, 66, 71, 76 and 81, forwarded with your letter of February 28th.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

March 8, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Sir:

This Bureau is in receipt of your letter of March 2nd, written in reply to a letter from the Treasurer of the United States in regard to the type of check protecting machine used by you.

This letter will be authority for you to invite competitive bids on specifications. It is suggested that you invite specifications covering capacity, that the amount must be written in a straight line and without affecting other portions of the check form, etc.

The specimen inclosed in your letter is returned herewith. It has been inspected by the Treasurer's Office and has the approval of that Office.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

March 8, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of February 28th, you are authorized to purchase a Lineatime copy holder from the General Schedule of Supplies, Item #1120 (a) (2) (bb), size 16, at a cost of $16.00; payment to be made from your contingent appropriation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

March 9, 1923.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of March 4th, you are authorized to purchase from Carl Munter and Company, 2,000 yards of unbleached pequot or sheeting, at $0.1675 per yard; this being the lower of two bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

OK

Contingent Expenses Office
Director of the Mint 1929.

March 12, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept American Smelting bid five hundred pounds tin decimal five three two five pound and two thousand pounds zinc decimal nought nine eight pound.

Grant
Director.

RG104 Entry 235 Vol 526

March 13, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As soon as practicable after receipt of this letter, please send whatever platinum you have on hand available for sale to the United States Assay Office, 32 Wall Street, New York, N. Y.

Respectfully,

R. J. Grant
Director of the Mint.

March 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to the Bureau's advice to you of amounts allotted under the Salaries appropriation for your use during the current fiscal year please be advised that a Deficiency Appropriation Act has been passed by the Congress which permits increasing your allotment for the 4th quarter to an amount sufficient to meet your payrolls, on the present basis, for the remainder of the year. The additional amount allotted for your 4th quarter is $5,500.00. If you have reason to believe that this will be insufficient please forward to the Bureau data as a basis for considering a revised allotment.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

March 20, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of March 16th, you are authorized to purchase from the Joseph Dixon Crucible Company the following:

250 #100 vitrified crucibles at $10.00 each, less 1% for payment the 10th prox.

75 only graphite bell stirrers at $2.00 each, less 1% for payment the 10th prox.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

March 25, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of February.

On the schedule of collections, Form 1026, the total melting charges listed thereon has been corrected in the Bureau to read $518.90 instead of $516.16; the total parting and refining charges has been corrected to read $2012.13 instead of $2014.87; the corrected figures being in accordance with the bullion abstract sheets.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

March 25, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of March 20th, you are authorized to purchase from Johns Manville, Incorporated, of California, a new hood and flues, as described in your letter, at a price of $246.00 net, complete; this being the lowest of three bids received.

Respectfully,

R. J. Grant
Director of the Mint.

March 26, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of March 22nd, you are authorized to invite proposals for twenty tons of electrolytic copper.

Please telegraph synopsis of bids and recommendation at the time the purchase is to be made.

In connection with your letter, may I suggest that you are not required to ask for authority to invite bids for minor coinage metal. If you will invite bids and forward a synopsis in code with your recommendation as to which offer should be accepted, it will be satisfactory to the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Contingent Expenses Office
Director of the Mint 1929.

March 25, 1929.

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, United States Mint, New Orleans, La.

Jab by air retina Buddha Brogan calendar years nineteen twenty-seven and nineteen twenty-eight Mexicam tulip and Midas date of Brogan amount through what bank or agent Moody name of forum check and gem what channels check was bunch to payee (stop) Juliet Bureau in code dental.

O'Reilly
Acting Director.

Contingent Expenses Office
Director of the Mint 1929.

March 27, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Authorized sell scrap iron and waste material M. Steinberg Company.

O'Reilly
Acting Director.

April 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$20,000
Contingent Expenses	4,000

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

April 2, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to your letter of March 22nd, forwarding application of Charles D. Fisher for retirement on account of total disability, we have just been advised that it will be necessary for you to submit a statement as to Mr. Fisher's physical condition.

The papers in this case will be held here pending the receipt of this information from you.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

April 2, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

Yesterday we approved a contract for crucibles from the Dixon Crucible Company, and I wondered what tests you had made with these crucibles before ordering.

Both the Philadelphia Mint and the New York Assay Office have, within the last month, made tests on Dixon crucibles which showed very poor service.

In the Philadelphia Mint, Mr. Coleman showed me a pot which had only been used seven times and it was through, that is, there was a large hole in the bottom.

Mr. Wager at the New York Assay Office had the same experience except that he tried more than one pot.

The fact that Dixon was the lowest bidder was no reason why he should get the order. The crucibles are not up to standard, and I think it would be well to make a test of the pots before paying for them.

Respectfully,

R. J. Grant
Director of the Mint.

April 3, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of March 30th, you are authorized to purchase from the General Ceramics Company six acid-proof stoneware tanks at a cost of $49.75 each net, F. O. B., your Mint, or a total cost of $298.50; this being the only bid received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

OR

April 6, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 8.00 ounces certificate bar samples, representing fine gold mass melts Nos. 65, 70, 75, 80 and 85, forwarded with your letter of April 1st.

Respectfully,

R. J. Grant
Director of the Mint.

April 12, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
San Francisco, California.

Referring wire eleventh authorized accept proposal American Smelting copper.

OMReilly
Acting Director.

April 12, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 6th concerning the amount of minor coinage profits which should be carried in the Special Deposit Account.

While minor coins are in the process of manufacture it is not important that any considerable amount of minor profits be carried in the Special Deposit Account for the payment of distribution charges, since the Special Deposit Account can readily be replenished when needed. However, when large stocks of minor coin are on hand available for issue, it is advisable to have in the special deposit account an amount of profits estimated to be approximately sufficient to pay the distribution costs of the coin on hand, plus the value of any current year wastage of such metals; otherwise it is possible to be caught in the position of having plenty of coin on hand for issue and no funds available for paying the costs thereof, and no prospect of obtaining them because the manufacture of additional new minor coin is not required nor in prospect. On the above basis it will be necessary that your balance in the Special Deposit Account be materially increased by such time as the manufacture of minor coin is discontinued.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

April 15, 1929.

Contingent Expenses Office
Director of the Mint 1329.

Superintendent,
United States Mint,
San Francisco, California.

Referring letter ninth inclosing certificates authorized accept gold.

Certificates satisfactory.

O'Reilly
Acting Director.

RG104 Entry 235 Vol 526

April 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of April 12th, you are authorized to purchase from the Joseph Dixon Crucible Company, graphite goods as follows:

100	#5-D	graphite dippers,	at 80¢ each;
100	#100	" covers,	at $2.50 each;
50	#6	" crucibles,	at $11.20 per dozen;
50	#8	" "	at $13.80 per dozen.

Less 1% for payment the 10th prox.

It is understood that these prices are the lower of two bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.
cR

April 16, 1929.

Sir:

On the 12th of this month, two messengers, who were carrying gold bullion from the Office of the Irvington Smelting and Refining Company to a bus on the way to the New York Assay Office, were held up by bandits and six bars of bullion were stolen.

These bars were about 3 x 5-1/4 x 3/4 inches and 999.7 fine.

This gold will probably be offered to us in some form, probably melted up with old jewelry or base metal.

I wish you would be particularly careful in watching receipts of bullion. If any unusual amount is presented to your Office from a new customer particularly, or if an old customer presents an unusual amount, make an investigation as to the source of such deposit and, if necessary, request an affidavit as to the ownership of the gold and where it comes from.

If the gold should be presented in its original form with the smelter marks thereon, please notify this Office.

Respectfully,

R. J. Grant
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

April 18, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of April 10th forwarding statements showing the quantities of minor coinage metals on hand as at the close of business March 31, 1929, and notes that the accumulated wastage determined by weighing is approximately one-half ton in excess of the operative wastage for the current year to date, per book records. At the close of this fiscal year the excess wastage determined by weighing should be combined with the year's operative wastage per book records (not separately stated) and be reimbursed to the Minor Coinage Metal Fund.

Will you kindly advise the Bureau as to your opinion of the method by which the shrinkage occurred, also whether you consider it practical to keep the physical inventory more nearly in harmony with the quantities called for by the book records, with an explanation of the methods by which you anticipate such results could be accomplished.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S

April 19, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am returning the affidavits inclosed with your letter of April 9th. The affidavits appear to be in proper form. Please hold them in your files. It will not be necessary for you to attach them to your accounts.

Respectfully,

R. J. Grant
Director of the Mint.

vR

April 20, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
San Francisco, California.

Authorized accept proposal of Lees and Sanders on sweeps.

Grant
Director.

April 20, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
San Francisco, California.

Authorized purchase American Smelting thirty tons copper two tons zinc.

Grant
Director.

OR

April 20, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your requisition for forms, blanks, books, etc., dated April 12th, I am returning herewith the data pertaining to certain drafting supplies which should be purchased by you in the usual manner and paid for from your appropriation. These items are not recognized as ordinary stationery, and are not paid for from the Department's stationery appropriation.

The sample individual record of absence for the year 1930 is herewith returned; requisition therefor should be included with your October items. This record is on a calendar year basis, and supply for the entire Department is printed in one lot. The forms will not be available until late in the present calendar year.

It is noted that some of your items were requisitioned on a separate sheet with request that they be forwarded "Through Treasurer's office." This is not necessary, as the whole matter is handled by this office.

In view of the small amount remaining available to pay for printing during the current fiscal year it has been found advisable to reduce quantities on some of the items of your requisition.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

April 30, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I have your letter of the 11th, inclosing a letter from Mr. Hawkins in regard to crucibles. His letter is very interesting and shows that Mr. Hawkins is getting good results out of Dixon pots.

While over in New York and Philadelphia last week I asked the Melter and Refiner at each place to give me a report on the Vesuvius pots they were using and on the Dixon pots which had been tested this year.

Mr. Coleman at Philadelphia reports as follows:

Vesuvius, for three months:

Bronze, 72 Melts, 3840 ounces, 256.480 ounces.
Nickel, 18 Melts, 3840 ounces, 69.120 ounces.
Silver, 60 Melts, 4100 ounces, 240.000 ounces.
Gold, 16 Melts, 6600 ounces, 105.600 ounces.

Mr. Coleman tested four Dixon pots with the following result:

Dixon

Bronze, 1 Pot, 54 Melts, 3840 ounces, 207.360 ounces.
Bronze, 1 Pot, 12 Melts, 3840 ounces, 46.080 ounces.
Nickel, 1 Pot, 4 Melts, 3840 ounces, 15.360 ounces.
Silver, 1 Pot, 58 Melts, 4100 ounces, 237.800 ounces.
No Gold.

You will note that Mr. Coleman got good service out of the pot used for silver. He thinks that perhaps the Dixon pot is all right for low temp ratures, but said that he was afraid to take a chance on testing this pot for gold.

Mr. Wager at New York reports the following average for three months of this year:

San Francisco - 2.

Vesuvius

Silver Anodes (straight bullion), 50 Melts, 5,000 ounces each, 250.000 ounces.
Fing Gold (Cathodes), 22 Melts, 9,000 ounces each, 198.000 ounces.

Mr. Wagor also tested one Dixon pot in the Melting and Refining Department and got six melts of black gold, 6,000 ounces to the melt, total, 36,000 ounces. At the end of six melts he said it would be dangerous to try the pot again. One Dixon pot, used in the Deposit Melting Room at New York, fell down on five melts.

These figures may be interesting to Mr. Hawkins, and I wish you would please hand him this letter.

Respectfully,

R. J. Grant
Director of the Mint.

May 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$20,000.
Contingent Expenses	4,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

May 3, 1929.

Sir:

Your attention is invited to the inclosed letter of the Undersecretary of the Treasury, dated May 1, 1929, relative to cash discounts.

Please furnish the information requested therein, and return your report to this Bureau as soon as practicable.

Respectfully,

R. J. Grant
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

May 7, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of May 3rd relative to the following contracts of Captain George W. Rees, Purchasing and Contracting Officer, for the purchase of kerosene and fuel oil for the fiscal year 1930:

Joseph L. Castor Company, San Francisco, California, 500 gallons kerosene, by tank wagon at $.1275 fixed price.

General Petroleum Corporation of California, Los Angeles, California, 2800 barrels fuel oil, by tank wagon at $.94 fixed price.

Your recommendation that you be permitted to concur in the awarding of these contracts is approved.

Respectfully,

R. J. Grant
Director of the Mint.

May 9, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The original of your letter of May 4th, addressed to the "Treasurer of the United States, General Accounting Office, Through Director of the Mint, Washington, D. C.," concerning suspension of $6.60 in your accounts, has been forwarded to the General Accounting Office after lining out the first line, "Treasurer of the United States".

The General Accounting Office is an independent office not connected with the Treasury Department, while the Treasurer of the United States is an officer of the Treasury Department.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

May 11, 1929.

United States Mint, ~~Philadelphia, Pa.~~
" " " San Francisco, Calif.
" " " Denver, Colorado.
U. S. Assay Office, New York, N. Y.

Gentlemen:

Herewith are being forwarded blank forms on which to solicit bids for certain services, such as furnishing of gas, electric current, etc., for the fiscal year beginning July 1st, next. These forms are similar to those used for the current fiscal year, and should be handled in the same way. The printed proposal will be supplemented by your letter of acceptance of the most favorable prices, and the proposal with letter of acceptance will constitute a contract. These should be executed in quadruplicate and be forwarded to the Bureau for approval. The original will go to the General Accounting Office, while the duplicate and triplicate will be returned to you, one copy for the contractor and the other for your files.

For telephone service a new form (Std. No. 40) has been prescribed. The Government's request, executed by the telephone company, constitutes the contract and no additional papers are required in connection therewith. Two copies, including the original, should be forwarded to the Bureau.

For <u>all continuing services</u> not covered by the enclosed forms, (laundry, etc.) and for such supplies as can be advanta-

RG104 Entry 235 Vol 526

[illegible] contracted for over a definite period of time, whether for the entire year of for only a portion of the year, it is directed that contracts be made by use of our regular proposal form No. 712, supplemented by your letter of acceptance. Contracts should not be entered into for such supplies as, in your opinion, can be more economically procured in definite quantity, from time to time, as required.

All contracts should be numbered in the regular series, as per instructions given heretofore. The series of numbers now in use should be used; that is, the contracts for the next fiscal year should not again begin with No. 1.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

F-S
Encls.

May 18, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

The time is again coming around for the appointment of Settlement Officers, and I would like to obtain from you the name of some member of your Staff who could take charge of the settlement either at Philadelphia or New York.

I should also like to have you give me the name of someone you could spare as an Assistant at Denver.

Will you please give this subject consideration as soon as convenient, and advise me whether or not you can spare the men for these assignments?

Respectfully,

R. J. Grant
Director of the Mint.

May 24, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have your letter of May 15th, inclosing your recommendations for increases in the compensation of certain Officers of your Institution.

I have forwarded to the Secretary of the Treasury with my approval your recommendations for the increases indicated for the Superintendent of the Melting and Refining Department, the Superintendent of the Coining Department, and the Assayer. This Bureau will advise you as soon as possible what action is taken by the Secretary's Office on these recommendations.

I regret that I am not in position to recommend the increase in the salary of the Chief Clerk. The amount of the appropriation provided by Congress did not contemplate an increase in compensation for this position. We would not have sufficient funds to undertake this increase at this time.

Respectfully,

R. J. Grant
Director of the Mint.

OR

May 28, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Inclosed please find letters of authority to travel and travel orders for Mr. Hawkins from San Francisco to New York and return, and Pullman order from San Francisco to New York. Also travel orders for Mr. Bates from San Francisco to Denver and return, and Pullman order from San Francisco to Denver. The return Pullman orders will be sent to these gentlemen later at their respective stations.

Please give the above mentioned papers to Mr. Hawkins and Mr. Bates.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 29, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Returned herewith please find papers pertaining to contracts T3m-44 and T3m-47 to 51, forwarded with your letter of May 20th, which have been approved.

It is noted that in some instances bids were invited for several items from a single concern with the stipulation that the bids were to be based on receiving all the work or none. It is contemplated that, generally, bids will be invited without such stipulation and that the lowest bid will be accepted on each item. If it is in the interest of the Government that bids be invited on a basis of "all or none", such fact should be indicated on the abstract of agreement or elsewhere.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

May 29, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

The Annual Settlement will begin at your Mint on Monday, June 17th.

The Chairman will be Mr. Chaffin of the Philadelphia Mint and his Assistants will be Mr. Hatheway and Mr. Rippeto of the Seattle and Salt Lake City Assay Offices, respectively.

The Bureau appreciates your courtesy in sparing the services of Mr. Hawkins as Chairman at New York, and of Mr. Bates as Assistant at Denver.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 31, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing two copies of the Government Travel Regulations, effective March 1, 1929.

Will you please give one to Mr. Hawkins, and one to Mr. Bates?

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

June 1, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of May 27th, you are authorized to purchase from the Golden State and Miners Iron Works, the ring in the pan of the grinding mill in the sweep cellar, at a cost of $145.75 net; this being the lower of two bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

June 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$19,500
Contingent Expenses	5,000

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

June 1, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The appropriation law for the fiscal year 1930 makes a single appropriation for all expenses of all of the mints and assay offices, heretofore provided for in the several appropriations for salaries and wages and for contingent expenses. The title is "Salaries and Expenses, Mints and Assay Offices, 1930." Rubber stamps carrying the name of the appropriation are being forwarded by the Bureau for your use. All such expenses will be listed together on the monthly schedules of disbursements and be carried as a single total to the account current.

The portion of the appropriation alloted for use of your institution is $290,000.00 ($249,000 personnel and $41,000 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - - - - - - - -	$74,000.00
2nd " - - - - - - - - - - - - - - - -	72,000.00
3rd " - - - - - - - - - - - - - - - -	70,000.00
4th " - - - - - - - - - - - - - - - -	74,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency involving the loss of life or the destruction of public property; such emergencies must be promptly reported to the Bureau. Unused amounts of prior quarters of the same fiscal year may be added to the current quarter. Should it be considered essential that the allotment or apportionments be changed, your recommendation to that effect, accompanied by a statement of conditions that fully explain and adequately support the recommendation, should be forwarded to the Bureau; but no obligations may be incurred on the basis of the recommendation until authorization to that effect has been made by the Treasury Department budget officer and been communicated to you by the Mint Bureau.

While the appropriations have been combined, it is desired that encumbrances, liquidations, etc., be separately reported for personnel expenses and other expenses, as heretofore. But reimbursements for foreign coinage and other work performed for others need not be separately stated under salaries and contingencies as in the past.

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The combination of personnel costs with other expenses in a single appropriation will necessitate certain changes to provide data for preparation of the annual budget statements in support of the estimates to be submitted to Congress.

For the fiscal year 1929, and in future, the year's payroll expenditures will be reported separately for each repair and equipment class, or subdivision thereof under expenditure symbols 12, 3020, and 3050 as mentioned in Bureau letter of February 4, 1924, with the remainder of the total as a single item. Please note that repairs and alterations do not include renewals or replacements, which are classed as equipment in the prescribed classification; also that ordinary maintenance such as inspection and adjustment of balances, etc., should be classed with other operating expenses, not as repairs.

As the expenditures of each of the ten institutions under each class (expenditure symbol) or sub-class (see Bureau's letter of February 4, 1924), must be combined by the Bureau into a single classified statement for the entire field service, the application (or interpretation) of the symbol classification should be uniformly applied by the several institutions; when apparent lack of uniformity, as disclosed by the data on public vouchers, comes to attention, the Bureau will communicate with the field offices. Since the appropriation estimates with supporting data are required at such an early date following the close of each fiscal year the expenditure records should be kept up-to-date in order that when called for the estimates can be promptly forwarded to the Bureau, after adding amounts representing the unliquidated encumbrances.

Unless subsequently modified it is directed that future appropriation estimates be prepared along the lines of the enclosed sample.

Please note that the expenditures for the past year are to correspond with the classification records thereof, kept as heretofore directed, and that for salaries and wages the amounts that accrue to each group are to be shown in a separate column at right-hand side of sheet.

For the current year, make entries only when differences from last year are anticipated; each difference to be sufficiently explained by reference note to enable the Director and Budget Officer to decide whether it should be submitted to Congress as in harmony with administration policy. For supplies, repairs, equipment, etc., small differences are understood to occur regularly and to be wholly beyond fair estimating; therefore they need not be shown. But large differences, either relative or absolute, such as 100% in a small amount or $200 to $500 or more in a large amount, should be shown and explained.

For the next fiscal year, make entries only when differences from the current year's figures are anticipated; they too are to be explained the same as are current year differences.

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Totals for the current year and for the next year are to be determined by use of the prior year's figures as a basis, as per the sample computations. For the current year the total may not exceed the amount alloted to your institution unless there is also submitted a recommendation, adequately supported by reasons therefor, in detail, for a modification of the amount alloted.

Respectfully,

R. J. Grant

R. J. Grant,
Director of the Mint.

F-S
Encl.

June 4, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

Under date of June 1st a letter was sent to you explaining the apportionment of the appropriation for the fiscal year 1930.

In addition the letter contained directions in regard to preparing estimates for the fiscal year 1931.

Mr. Frantz of this Bureau will be in Denver as Chairman of this year's Settlement Committee, and as your Mr. Bates will be there also, I wish you would instruct Mr. Bates to confer with Mr. Frantz regarding the preparation of the estimates if, after reading the letter of June 1st, any difficulty is encountered in clearly understanding the instructions therein.

Respectfully,

R. J. Grant
Director of the Mint.

June 7, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In connection with your execution of a new bond to become effective July 1, 1929, please be advised that all balances which otherwise would have been reported on your June accounts current as on hand June 30th should be shown as being transferred to new bond, and on your July accounts current should be shown as having been transferred from the old bond.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

June 5, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In regard to the preparation of the appropriation estimates which you will be required to undertake shortly, I would like to suggest that you include in your estimates a recommendation for an increase from $3,600 to $4,600 per annum in the compensation of your Chief Clerk. I am making this suggestion because I believe that the salary paid to the Chief Clerk should be commensurate with the responsibilities of that position.

Respectfully,

R. J. Grant
Director of the Mint.

GR

June 5, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Enclosed herewith please find, approved as of June 4, 1929, two copies each of contracts with the Pacific Gas & Electric Company for furnishing gas and electricity to your institution during the fiscal year 1930.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

June 11, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This Bureau is in receipt of your letter of June 5th, requesting rubber stamps reading "Contingent Expenses, Mint Service Major Institutions, 1930".

Please see Bureau letter to you dated June 1st, and you will note that there will be no appropriation for the year 1930 which will bear the title you indicate.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

June 12, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
San Francisco, California.

Replying telegram eleventh authorized accept ASR bid on sweeps.

Grant
Director.

RJG.

June 18, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This Bureau is in receipt of your letter of June 13th inclosing a copy of sample affidavit sent to the Nogales National Bank, also a copy of their letter in which they state that they are unable to make an affidavit that the coin had been properly declared at the Customs. The correspondence was submitted to the attorney in the Secretary's office who has had this matter in charge. The Bureau is in receipt of the following statement from him:

"I assume that the letter (of Assistant Secretary Rand) referred to (in the letter of June 13, 1929, from the Acting Superintendent of the San Francisco Mint) is a copy of the letter which was sent to the Laredo National Bank. If so, it is possible that the San Francisco Mint or the Nogales National Bank has misunderstood the letter. The letter states that where gold is received within the United States in payment for merchandise, etc., the Treasury Department will accept affidavits from the owners of the gold, certifying as to its ownership and as to its origin, and giving an express warranty of title from the owner to the Government. It was only in case deposits of Mexican gold were accepted from parties in Mexico that it was required that evidence be furnished that the gold had been properly manifested or declared to the United States Customs officials. Accordingly, the sentence in the affidavit form submitted to the effect that the gold has been properly declared to the United States Customs officials may be stricken out. In any event, the appropriate evidence that the gold has been

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properly manifested or declared should be in the form of a copy of the Customs entry certified by the Customs official in charge of the port where entry is made, rather than an affidavit by the bank to the effect that the gold had been declared. Therefore, whether the gold is acquired from parties in Mexico or within the United States, the sentence referred to may be stricken out of the affidavit.

"I note that in the affidavit form submitted, there is a provision requiring that those presenting gold advise as to where the gold was produced, giving the name of the mine and its location. What we want to determine, of course, is that the gold has been accepted by merchants within the United States in payment for merchandise, etc. We are not interested in determining where the gold was actually produced but only want to know the names and addresses of the persons or firms from whom the gold was purchased by the person who presents it to the mints and assay offices as owner thereof. It, therefore, is suggested that the fourth paragraph of the affidavit form be changed to read substantially as follows:

> "'That this gold was purchased from _____, whose address is _____, in payment for _____, in regular course of business or trade.'"

In dealing with the future tenders of Mexican gold, you may be governed by the suggestions contained in the above excerpt.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 21, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of May.

It is noted that a discount of"2-10 Net 60", is indicated on bill of H. & L. Block, Vo. No. 444, $375.00, for gloves, but that payment of the bill was not made within the discount period, thus losing a discount of $7.50, - if payment was impossible within that period it is requested that a statement giving the reasons therefor be forwarded to the Bureau for attaching to the voucher, otherwise the amount, $7.50, should be collected and deposited in the Treasury in the usual manner to the credit of the appropriation from which advanced. According to the voucher the date of delivery is given as April 6, 1929, date of check in payment May 6, 1929, dealer's bill is dated April 6, 1929.

Duplicate of Vo. No. 459 - payable to the Postmaster was not received - kindly forward same.

Deposit certificate No. 4384, is herewith returned for correction, the amount paid by check being greater than the value of the deposit.

Post Office money order receipt did not accompany deposit certificate No. 4079 - please forward same.

The official price of silver on May 8th was 55¢ per ounce instead of 54¢, which latter amount was used on that date, resulting in underpayments to the depositors of various small amounts, according to your bullion abstract sheets. As the amount involved in each case, is not large, adjustments are not considered necessary unless later requested by the General Accounting Office.

Respectfully,

M. M. O'Reilly

P. Acting Director of the Mint.

June 24, 1929.

Contingent Expenses Office of
Director of the Mint, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Authorized purchase three acid-proof tanks ninety dollars each Wheeling Sanitary Company.

O'Reilly,
Acting Director.

June 25, 1929.

Contingent Expenses Office of
Director of the Mint, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Cost of repair platform scale a charge against Mint appropriation not Architect stop Returning proposals and correspondence today stop Acceptance by you lowest bid approved.

O'Reilly,
Acting Director.

June 26, 1929.

Contingent Expenses, Office of
Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

Your bond will be approved as of July first.

Director of the Mint.

July 1, 1929.

Contingent Expenses, Office of
the Director of the Mint, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

New bond approved as of July first.

Director.

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July 3, 1929.

Contingent Expenses, Office of
Director of the Mint, 1930.

Superintendent United States Mint,
Denver, Colorado.

Superintendent United States Mint,
San Francisco, Calif.

Assayer in Charge United States Mint,
New Orleans, La.

Please wire Bureau in code value Mexican gold received each month January to June inclusive.

Grant,
Director Mint.

RDG

July 5, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Transportation of bullion,etc.	50.00
Salaries and Expenses	$30,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

OK

P.

July 10, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find copy of a letter from the General Accounting Office, dated July 6, 1929, referring to your contract No. T3m-30, Pacific Gas & Electric Company. Please obtain the certificate requested in the second paragraph thereof and forward same to the General Accounting Office through this Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P.

July 10, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is today in receipt of a communication from the office of the Treasurer of the United States, in which he gives the follwoing estimates of the coin requirements at your mint for the remainder of the calendar year:

Half Dollars - - - - - - - -	$800,000.
Quarter Dollars - - - - - -	425,000.
Dimes - - - - - - - - - - - -	450,000.
Nickels - - - - - - - - - - -	250,000.
Cents - - - - - - - - - - - -	200,000.

Will you please make such arrangements as will enable you to accomplish this coinage as nearly as practicable without overtime for the present.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

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July 15, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples, representing Mint fine gold melts #86, 91, 114, 119, 124, 129 and 134, forwarded by you on July 10, 1929.

Respectfully,

R. J. Grant
Director of the Mint.

July 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I have your letter of July 10th relative to adjusting the gold in the new storage vault. I think your plan is an excellent one and that it should be carried out. On the day, however, that you wrote your letter to us, a letter was sent to you outlining the coinage program submitted by the Treasurer of the United States.

In view of this heavy demand for coin I would suggest that you do not undertake the adjustment of the gold bullion until after the holidays.

Respectfully,

R. J. Grant
Director of the Mint.

OR

July 23, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
San Francisco, California.

Authorized purchase thirty tons electrolytic copper American Smelting Refining Company.

Grant
Director.

F.J.G.

July 23, 1929.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Enclosed find two copies of two separate contracts for telephone service entered into by your institution with the Pacific Telephone and Telegraph Company, which have been approved, and which are returned to you, one copy of each for your files and one copy of each to be forwarded to the contractor.

Respectfully,

R. J. Grant,
Director of the Mint.

F-A

Enclosures:
4 contract copies.

July 26, 1948.

Contingent Expenses Office
Director of the Mint DEMA.

Superintendent,
United States Mint,
San Francisco, California.

Authorized purchase American Smelting two tons electrolytic zinc.

Grant
Director.

R.J.G.

July 29, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of June.

It is noted that on Vos. Nos. 487, 498 and 565 the quantities delivered and paid for exceed the quantities on which quotations were obtained by from 25% to 75%. Vo. No. 487 - 1 bbl. (200 lbs.) of red Argols quoted on and ordered while 350 lbs. were received on two separate deliveries and paid for; Vo. No. 498, 2000 yds. Kraft Kloth while 2468½ yds. were accepted and paid for; Vo. No. 565, two tons fire clay ordered while 4660 lbs. were accepted and paid for. In this connection attention is invited to the Comptroller Generals decision as per Bureau circular letter of July 17, 1929, for future guidance. This decision may also be pertinent as regards the changes made on quotation, order and abstract of agreement supporting voucher No. 492, General Chemical Co., acid.

Discount of 2¢ (1%-10 days-See Gen. Schedule) was not deducted on Vo. No. 511, R. A. Abbey Co., but as the amount is so samll it neednot now be collected. In the future please deduct all discounts no matter how small.

Vo. No. 502, White Bros. lumber; quotation gives both unit costs per thousand feet and aggregate costs for each item, with an added note that "The prices figured include whatever waste takes place in milling". However, the lumber is billed at higher aggregate cost of each item than quoted, in apparent contradiction of the note. Suggest that the company file a clarification of the note for attaching to the voucher.

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San Francisco.

Vo. No. 566 - Johnson Gear Co., is herewith returned for certification on dealers bill in the name of company.

For your information and future guidance there is enclosed a copy of a letter addressed to the Chairman of the last Settlement Committee concerning preparation of the settlement report forms, with the additional information that the bookkeepers certificate, form 976, should carry the certificate and commercial bars in value only, in the second section. The bookkeepers certificate should carry the balance items as they will appear on the accounts current (in some cases with additional detail) as an aid to the settlement committee.

Respectfully,

R. J. Grant,
Director of the Mint.

P. W.

July 29, 1929.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find voucher of Delanoy, Kipp and Swan, Inc., 87¢, insurance charges on shipments of minor coin made during the months of May and June. The rate, $.0386 is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

OR

August 1, 1929.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses - - - - -		$25,000.00
Contingent Expenses - - - - -	(1929)	1,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A
F

August 2, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 ounces of certificate bar samples, representing fing gold mass melts #90-95-100-105-5-10, forwarded with your letter of July 29, 1929.

Respectfully,

R. J. Grant
Director of the Mint.

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Aug. 7, 1924.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Receipt is acknowledged of your letter of Aug. 3d pertaining to your June accounts, with enclosures.

We are familiar with the fact of loss in the milling of lumber. In this case the bidder did not state that there would be additional charge for necessary oversize, but that the prices figured included same; therefore our request for a clarification by the bidder to support the additional charge made over that quoted, in apparent contradiction of the notation. Please forward the bidder's explanation of the notation for attaching to the voucher.

Respectfully,

M. W. O'Reilly

Acting Director Mint.

August 8, 1929.

Cont. Nr. Mint Bureau 1929.

Superintendent Mint,
San Francisco, Cal.

Authorized accept American Smelting offers minor coinage metals.

(O'Reilly
Acting Director.

August 9, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
San Francisco, California.

Please telegraph Bureau if you have vault capacity to receive six million nine hundred thousand standard silver dollars from New Orleans for storage.

O'Reilly
Acting Director.

August 17, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
San Francisco, California.

Half dollars delivery number one released.

O'Reilly
Acting Director.

OR

RG104 Entry 235 Vol 526

August 26, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of July.

First page of payroll is herewith returned for indication thereon in the "Remarks" column of the date on which change in pay rate was effective, with regard to Messrs. McCabe, Hawkins and Kearney.

Deposit Certificate No. 84 - is herewith returned for signature of the Superintendent.

The 1930 appropriation symbol numbers on the regular account current have been corrected in the Bureau as to the first figure thereof, the printed 2 being correct. In this connection reference is made to Bureau letter dated July 16, 1928, amending letter dated July 9, 1928.

The enclosed lower portion of schedule of collections has been removed as the data thereon do not pertain to collections. The segregation as regard Certificate of Deposit No. 4 should have been shown on lower right hand side of reverse of the regular account current.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

August 26, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir;

In reply to your letter of August 22nd please be advised that C/D form No. 1 - not subject to check - should be used in depositing of refund from White Brothers on voucher No. 503, to the credit of the 1929 contingent appropriation.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

August 26, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find copy of annual report of your Assay Department. Attention is invited to the item of refinery assays. In this case the number of "reports" materially exceeds the number of samples, which is not the case with any other item, either of the San Francisco Mint or any of the other Mint Service institutions. In view of the understanding as to what constitutes an assay "report" for statistical purposes, information is requested as to the reasons for this apparent inconsistency.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

August 27, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In forwarding your recommendations for continuance of employees in the service, will you please arrange that your letter of transmittal be sent in triplicate? This is requested for the reason that two copies of the letter must be sent to the Secretary's Office, and one copy held here for our files.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

September 3, 1929.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930:

Salaries & Expenses - - - - - - - - $19,000.00

Respectfully,

M. M. O'Reilly
For R. J. Grant,
Director of the Mint.

P-A

RG104 Entry 235 Vol 526

September 5, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to the explanation of the Assistant Assayer, dated August 30, 1929, concerning a larger number of Assayer's "reports" than "samples" on the 1929 assays for the refinery, please be advised that regular procedure is for making one "report" of the fineness of each melt for commercial bars, regardless of the number of bars made from that melt, all of which take the same fineness. If several samples are taken from a melt all pertain to the one finding or "report". Please submit a revised report on the above basis, of the refinery item of the Assayer's annual report.

Respectfully,

R. J. Grant,
Director of the Mint.

J-S

OR

September 9, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am returning herewith one of the half dollars taken from your Delivery No. 12 of September 5, 1929.

The coin is being sent for your inspection and comment. I should like to have an expression of your opinion as to the condition of this coin; whether it is caused by poor dies or not enough pressure.

Please return the individual coin for the usual course of assaying.

Respectfully,

R. J. Grant
Director of the Mint.

Via registered mail.

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September 9, 1929.

Honorable M. J. Kelly, Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

This morning I returned to your Mint a pyx coin (Half Dollar) for your observation. I hope that the San Francisco Mint has not turned out many such.

Upon examining the two Half Dollars from Delivery No. 11, I notice a great difference in the diameter of the edge, both running from .80 to .88

This may be due to rolling or setting of the die, and it should be looked into.

Respectfully,

R. J. Grant
Director of the Mint.

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Sept. 10, 1929.

Cont. Ex. Mint Bureau, 1930.

Superintendent Mint,
San Francisco, Cal.

Authorized to accept American Smelting Company's offer copper at eighteen and forty hundredths cents pound.

O'Reilly
Acting Director.

OR

September 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of September 12th, you are authorized to purchase, for use in the refinery of your Mint, 24 porous earthenware cells, 1-7/8" x 11-1/4" x 11-1/2", from Coors Porcelain Company, at a cost of $5.40 each, F. O. B., San Francisco; this being the only bid received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

September 20, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent
United States Mint
San Francisco California

Authorized purchase steam pump from Worthington Company

Grant
Director

R.J.G.

September 23, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This Bureau is in receipt of your letter of September 18th, addressed to the United States Employees' Compensation Commission through this Office, inclosing a report of the termination of disability of Mr. Joseph W. Steel.

No original report of the injury appears to be on file in the Bureau or in the Department. If this report has been sent to the Bureau, please send a copy thereof.

Respectfully,

R. J. Grant
Director of the Mint.

OR

September 23, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward copy of receipt issued to support the $1 collected on rejected deposit pertaining to your August accounts current.

Please advise weight of silver issued on silver deposits Nos. 21, and 22, to support bar charges thereon; these will be inserted by this office on face of the deposit certificates, in the space provided therefor. Please follow this procedure in future similar cases.

With reference to the account "Coin for Recoinage", please further explain the disposition of the "$34.50 current silver coin trf. to bullion fund", which cannot be identified amongst the bullion fund receipts.

Information is also requested as to the purpose of transferring nearly ten million dollars worth of certificate and commercial gold bars to the gold coinage bullion account, since the bar account is intended for carrying all gold bullion that does not require refining and is not to be coined at an early date, without regard to where located in the institution.

Respectfully,

P.

Director of the Mint.

L-S

October 1, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing a copy of orders issued by the Superintendent of the Philadelphia Mint to the Heads of Departments of his institution conveying instructions as to the system of efficiency rating. I am not sure that you are not employing a better system, but should you find that the plan employed at Philadelphia would assist you in obtaining better results in a just mark for your employees, I would like to have you put this system into effect.

I would also call your attention to the fact that subordinate employees are just as much entitled to high ratings as those in higher positions, if they do their work as well.

It is understood that you are not required to undertake an elaborate system of rating until the classification now pending before Congress goes into effect. I think it important, however, in case this phase of our Service is investigated, that we can show that we are keeping a just record of the efficiency of our employees. I would like to have you forward to the Bureau a careful rating report for the six months ending June 30th and December 31st of each year. Will it be practicable for you to forward now to this Bureau a report as of June 30, 1929? I would like to have such a record in the Bureau, if it is possible.

It may be of assistance to you to consult the inclosed formula which is now used by the Department. This will give you the qualifications upon which Departmental employees are rated. I do not expect you to follow this or to fill this out, but merely to read the text for suggestions and help.

Upon receipt and consideration of these enclosures, will you please write me your opinion in regard to this matter? It is very important that the efficiency ratings be given some attention.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
OR

October 1, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of September 27th, inclosing a copy of Form C. A. 2, Report of Injury of Mr. Joseph W. Steel.

Please note that all reports of injury should be sent to this Bureau for transmission through the Chief Clerk of the Treasury Department to the United States Employees' Compensation Commission. A record is kept in this Bureau of the dates upon which such reports are forwarded.

Pertinent to this case, I would advise you that neither the Office of the Chief Clerk of the Treasury Department nor the Compensation Commission had any record of the report of the original injury to Mr. Steel. With the assistance of your letter of September 27th, and inclosure, the matter will be straightened out in the Bureau today.

Please note also that all transmittal letters covering such cases should be sent to the Bureau in triplicate; one copy is kept in the Bureau, the second is retained in the Office of the Chief Clerk of the Treasury Department, and the third is filed with the Compensation Commission.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

OR

October 1, 1929

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $24,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

October 5, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of September 30th, returning the blank form of bond which was forwarded for execution by Mr. Edward White. I should prefer to have Mr. White execute this bond.

I would also suggest that you go over your list of bonded employees and send to the Bureau general recommendations in regard to the sufficiency of the bonds in order that the Division of Appointments may be advised of any changes or omissions before the bonds are made up and mailed. It is embarrassing for the Bureau to return constantly to the Division of Appointments bonds forwarded in good faith for execution by employees of your Mint.

It is further suggested that watchmen and guards in the other major institutions of the Service are now under bond, and as these bonds are for small amounts and would not appear to be a hardship on the men, I would suggest that you reconsider your decision to relieve them from executing bonds.

Respectfully,

R. J. Grant
Director of the Mint.

OR

October 7, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples, representing fine gold mass melts 1 - 6 - 11 - 16 - 21 - 26 and 31.

Respectfully,

R. J. Grant
Director of the Mint.

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October 7, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing for your inspection an envelope received today, containing certificate bar samples. The envelope was not torn as badly as at present, but it was broken at the end upon its arrival here to the extent that the samples might have been lost. I would suggest that such heavy packages be wrapped in Manila paper and the frank attached.

Respectfully,

R. J. Grant
Director of the Mint.

OR

October 12, 1929.

Honorable M. J. Kelly,
Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

I was very much shocked today to receive your telegram announcing the death of Mr. Patrick A. Kearney.

I offer you as Superintendent of the San Francisco Mint my deep sympathy in the loss of a very competent and loyal Officer. I regard his death as bringing about a distinct loss to the Mint Service.

Please convey to Mr. Kearney's Family the expression of my sincere sympathy.

I am inclosing a copy of a letter placed today upon the records of the Department as a memorial to Mr. Kearney's long and faithful service.

Respectfully,

R. J. Grant
Director of the Mint.

October 14, 1929.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Please discontinue, until further notice, the report of savings at the close of each quarter, as asked for by the letter August 5, 1929.

Respectfully,

Director of the Mint.

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October 15, 1929.

Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

I have for acknowledgment your letter of October 12th recommending the appointment of Mr. J. W. Steel to the position of Superintendent of your Coining Department. I agree with you that it would appear fair to regard Mr. Steel as the logical successor to Mr. Kearney for the reason that he has been Assistant Superintendent of the Coining Department since January 5, 1922. I think, however, that Mr. Steel should be authorized to undertake the work of Superintendent of the Coining Department as Acting Superintendent for a period of trial to test his fitness to fill this position. The place is one which carries a great responsibility to the Government and should not be filled hastily.

When the Superintendent of the Coining Department at the Philadelphia Mint died in 1924, his successor was not permanently appointed for an appreciable length of time, pending a period of trial.

If, after Mr. Steel has occupied the position as Acting Superintendent of the Coining Department, you consider that he has shown executive ability and technical knowledge enough to take on this responsibility, I shall be glad to approve your recommendation for his permanent promotion. I think you will agree with me that Mr. Steel's ability to control the personnel, his technical knowledge of the work of that important department in your Mint, and his general fitness for such a responsibility should be made evident by him. This is in your interest as Superintendent of the San Francisco Mint as well as in the interest of this Department, to which Department you and I are both held responsible. I shall be glad to have a candid expression of your views on this proposition before taking further action.

I do not see the relevancy to the Chief Clerk's salary in regard to filling the position of Superintendent of the Coining Department. That is a matter which will be given due consideration at the proper time.

Respectfully,

R. J. Grant
Director of the Mint.

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October 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In conformity with your request of October 10th, an order has been filed for duplicate check sheets, form No. 2220, Nos. 39001 to 42000. In making requisitions for duplicate checks in future, will you kindly forward a sample sheet, if same is available; since these duplicates are forwarded direct by the Division of Printing and do not go through this office, we are not in position to procure the usual extra copies, without numbers, for use in making subsequent requisitions. Also please state in future the approximate time by which the duplicates will be required for use.

Respectfully,

H. J. Grant,
Director of the Mint.

F-S

GR

October 17, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of October 11th relative to bonds for certain employees, please find inclosed a copy of a letter sent today to the Division of Appointments in this connection.

No request was made for a new bond for Peter F. Gibbon or Andrew S. Groth. These men are now bonded at $2,000 as Helpers and, until the expiration of the four-year period, it will not be necessary to change their bonds on account of change in title, since there is to be no change in the penalty.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

October 17, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of October 11th, you are authorized to order small coin sacks for minor coinage, as follows:

From Ames-Harris-Neville Co., 10,000 sacks at $51.25 per thousand, less 2% discount 10th prox.

From Bemis Bros. Bag Co., 10,000 sacks at $51.25 per thousand, less 2% discount 10th prox.

It is understood that of three proposals invited, the two accepted are identical.

Respectfully,

R. J. Grant
Director of the Mint.

October 19 1929

Contingent Expenses Office
Director of the Mint 1930

Superintendent
United States Mint
San Francisco California

Replying telegram eighteenth Bureau telegram seventeenth specified two banks only to which restrictions apply STOP Deposits from other banks should be covered by usual affidavits

Grant
Director

October 21, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of October 15th, inclosing the efficiency ratings of the employees of your Mint, as of June 30, 1929.

It will be satisfactory if you will place these ratings in the "Remarks" column of Form 2243 at the close of each six months, as of June 30 and December 31 of each year. It will not be necessary to place the ratings on these forms monthly. The monthly absence report will, however, be submitted as formerly.

It is suggested that you combine the efficiency and conduct ratings into one item of efficiency. The efficiency rating would naturally be influenced by the conduct of an employee, and I consider, therefore, that it is unnecessary to separate them. It is further suggested that you compile these efficiency ratings from a monthly record, to be kept in your own Office, giving the average for each six months in your report to this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

October 22, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Voucher in the amount of $35.67, payable to the widow of Mr. William R. Willan, late employee at your institution, for salary due the deceased has been received. Enclosed find copy of Form 69 - which should be completed and returned to the Bureau. The voucher will then be forwarded to the General Accounting Office for settlement.

Respectfully,

W M O'Reilly

Acting Director of the Mint.

P. F.

October 24, 1929.

Sir:

In accordance with the request of the United States Civil Service Commission in its Departmental Circular No. 12, dated April 29, 1926, a copy of which was mailed to you when issued, we are obliged to report the date of birth of each employee at least six months before he arrives at retirement age.

Will you please see that this record is forwarded to the Bureau at the close of each six months period, the report to cover the six months in advance of the date on which your letter is sent.

As of possible assistance to you, I am inclosing a specimen page of the report as received from the Philadelphia Mint.

This letter is being sent to all the Field Offices of the Mint Service and, if you are already submitting the information above mentioned, this letter will, of course, not apply.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Superintendent,
United States Mint,
San Francisco, Calif.

November 1, 1929.

Superintendent,
U.S.Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses	$24,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

November 2, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent
United States Mint
San Francisco California

Authorized purchase one ton zinc American Smelting Refining Company

Grant
Director

RG104 Entry 235 Vol 526

November 5, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your letter of November 1st, requesting certain blanks from the Philadelphia Mint, has today been forwarded, approved, to that institution.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 13, 1929.

Superintendent,
United States Mint.
San Francisco, Cal.

Sir:

There is enclosed with this letter 0.45 fine ounces of gold cornets to complete the balance due you for the scrap resulting from certificate bar samples representing mint fine gold melts #1, 6, 11, 16, 21, 26 and 31.

Respectfully,

R. J. Grant.
Director of the Mint.
OR

via registered mail.

Q.

RG104 Entry 235 Vol 526

November 13, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of November 7th, you are authorized to purchase from Joshua Hendy Iron Works, four new steel roll shells at a cost of $409.00, less 1/2% 10 days; this being the lower of two bids received of three bids asked.

Respectfully,

R. J. Grant
Director of the Mint.

OR

November 14, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In comparing the costs of coining, refining and deposit melting for the year, I find a great discrepancy in the different Offices. Philadelphia, on account of doing so much work for the other Offices, keeps a very complete cost account. They add their overhead charge, accounting for all of the monies received.

This Office would like to have you change your system, making it complete and more correct, starting the first of this fiscal year, so that in our next annual report we can make some comparisons which will be intelligible.

I am inclosing a blank form which may help you in segregating your accounts.

You have plenty of clerical help without adding any more. Each department clerk should make out the cost for his own department, and they can divide up their overhead as they think fair, but we must get a better system which will show all money expended and what it was expended for.

Respectfully,

R. J. Grant
Director of the Mint.

November 16, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Philadelphia Mint has been experimenting with movable parts of their automatic scales and finds that upright posts and movable fingers, where they rub together, wear very fast but by plating with chromium these parts last indefinitely; in fact, parts which have been used continuously for over six months do not show any wear at all.

I wish you would have this matter taken up with the man in charge of your automatic weighing machines and have him send all the parts above mentioned he can spare at one time to Philadelphia for plating. If he cannot spare any until after the first of the year, that will be time enough. They can be plated and returned inside of thirty days.

Please send the parts directly to the Philadelphia Mint, and send a copy of your letter of transmittal here.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

November 20, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples, representing Mint fine gold melts 36-41-46-51-56-61-66, forwarded with your letter of November 16, 1929.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 20, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of November 15th, reporting the death of Mr. W. F. Williams.

This letter will be your authority to forward in triplicate the name of a man for the position of Laborer-Janitor at $1,260. per annum, transmitting same as usual through your Local Secretary of the United States Civil Service Commission.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 22, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of November 18th, you are authorized to purchase from the Pacific Gear & Tool Works, Inc., four special cast iron worm wheels at $15.50 each, and four steel worms for same at $10.50 each; these prices being the lower of two bids received of three asked.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

December 2, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930

Salaries and Expenses $24,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

December 6, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Section of Surety Bonds, Secretary's Office, has just advised this Bureau that bonds of employees of your Mint will come up for renewal during January, 1930.

Information is requested from you as soon as possible as to the correctness of the names, titles, and bond amounts of the following:

Talton Hawes, Superintendent of the Building,	$5,000
Emily Van Order, Selector,	2,000

Respectfully,

R. J. Grant
Director of the Mint.

December 9, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Please be advised that this office has received General Accounting Office settlement/No. 0217929, dated November 16, 1929, $35.67, Salaries and Expenses, 1930, payment of the claim of Mrs. Nellie D. Willan, widow of the late Mr. W. R. Willan, former employee at your institution, for salary due the deceased. The amount should be considered as liquidated on your monthly appropriation transactions statement.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

December 9, 1929.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find vouchers of Marsh & McLennan, insurance charges on shipments of minor coin made during the months of July, September and October, in amounts of 20¢, 56¢ and 48¢ respectively. The rate, 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

December 9, 1929.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I am inclosing a newspaper clipping which is self-explanatory.

It occurred to me that it might be well to have a number of these medals sent to your Mint, to be sold there. Should you agree that there is a probable demand for them, kindly so advise me and I shall have 25 or 30 of them sent to you.

They would, of course, be sold by you at $1 each, plus the postage charges thereon, and the amount realized would have to be remitted by you to the Philadelphia Mint, to be accounted for.

The collections from the proceeds of these sales should in no way enter into your accounts beyond a temporary memorandum, kept by yourself, showing that the amounts had been eventually sent to the Philadelphia Mint.

The Bureau will forward to you two specimens of this medal, to be added to the set now in your Mint. These medals will be lent to you by the Philadelphia Mint.

Respectfully,

R. J. Grant
Director of the Mint.

December 17, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent
United States Mint
San Francisco California

Authorized purchase ten tons nickel from International Nickel Company

O'Reilly
Acting Director

December 18 1929

Contingent Expenses Office
Director of the Mint 1930

Superintendent
United States Mint
San Francisco California

AUTHORIZED PURCHASE COPPER TIN ZINC FROM AMERICAN SMELTING REFINING COMPANY

Grant
Director

AR

December 19, 1929.

Honorable M. J. Kelly, Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

The time has come again to send Seasonal Greetings to you and the officers and members of your staff.

I find great satisfaction in taking advantage of this season of the year to tell you how much I appreciate your steady cooperation. The San Francisco Mint is never a source of anxiety to me. You have cooperated so cordially and have the loyal support of your staff to such an extent that I have absolutely no reason to have you in mind except as a source of just pride and credit to the Department.

Will you please accept from me the most cordial good wishes for yourself and every person in the San Francisco Mint, and the hope that the coming year will bring every blessing to all of you.

I am not unmindful of the fact that your ranks have been broken during the year by the death of a faithful Officer, Mr. Kearney.

Very sincerely yours,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

January 2, 1930

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $23,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

January 2, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Marsh & McLennan, 40¢, insurance charges on shipments of minor coin made during the month of November. The rate 4¢ is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. W.

January 8, 1930.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Will you please return to the Bureau the original of the resignation letter covering Mr. Steele's case, after you have made a copy for your files. The original was sent to you by mistake, and the Appointment Office has asked for its return. This original was sent to San Francisco on January 6, 1930.

Respectfully,

Director of the Mint.

January 14, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to the list below, please advise this Bureau at your early convenience as to the sufficiency of the various bonds, and also as to whether the titles and spelling of the names of the employees are correct:

Name	Title	Amount of Bond
Henry J. R. Mercoux	Foreman Press Room	$5,000
George R. Hovey	Electrician	2,000
John R. Riley	Scale Repairer	2,000
Carlton A. Bierce	Skilled Workman	2,000
Peter F. Gibbon	Watchman (from 7/1/28)	2,000
Louis R. Gilbert	Melter (from 8/1/28)	2,000
James E. Hall	Helper	2,000
Edward J. Murphy	Junior Assayer	2,000
George F. Sheridan	Deposit Melter (from 8/1/29)	2,000

Respectfully,

R. J. Grant
Director of the Mint.

January 15, 1930.

Honorable M. J. Kelly,
Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Kelly:

I am inclosing a letter received today from the Merchants' Credit Association of San Francisco, (the second one sent to the Bureau), regarding a certain judgment against Frank Condrin.

You will also find inclosed a copy of a letter written today to the Association, briefly acknowledging receipt of its letter and advising that it had been referred to you.

This Bureau is not disposed to interfere in such matters.

It is obvious that the claim is a small one, and it may be that circumstances beyond his control have delayed Mr. Condrin's settlement of same.

Will you please take the subject up with Mr. Condrin with the clear understanding that the Bureau is not disposed to allow the incident to prejudice Mr. Condrin's record, if you find that there is any reasonable excuse for his tardiness in paying the bill.

Of course, we do not wish to have any of the Mint employees deliberately delinquent in paying their bills; however, it is not considered within our province to interfere in their purely personal affairs.

Respectfully,

R. J. Grant
Director of the Mint.

JR

January 15, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing a letter received today from Congressman Lea relative to Mr. Charles F. Raymond.

This man was at one time an employee of the Mint.

I am transcribing for you a copy of the card record in the Bureau relating to this former employee.

If you have any further information regarding this case, will you please supply it to the Bureau at your early convenience?

Respectfully,

R. J. Grant
Director of the Mint.

January 16, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

On August 13, 1928, a bond was sent to you for accomplishment by Mr. Albert R. Oliver, Assistant Superintendent of the Melting and Refining Department of your Mint, and it does not appear that same has ever been returned to this Bureau.

Please investigate and advise.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 Entry 235 Vol 526

January 20, 1930.

Superintendent,
United States Mint.
San Francisco, Cal.

Sir:

Receipt is acknowledged of 9.60 ounces of certificate bar samples representing fine gold mass melts Nos. 47, 52, 58, 63, 68 and 73 forwarded with your letter of January 14, 1930.

Respectfully,

R. J. Grant.
Director of the Mint.

G.

January 20, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward copy of receipt issued for the $1.00 charge collected on rejected deposit noted on your December schedule of collections; it should be supported the same as any other cash collection.

Please indicate on reverse of future regular accounts current the rubber stamp "Cash and bullion verified annually."

It is noted that on the three insurance vouchers Nos. 285, 286 and 287, each payable to the 5 insurance companies having the contract, 15 checks were issued when they could better have been paid by using only 5 checks. The voucher for 20¢ (4¢ payable to each of 5 concerns) was held in this office for some time awaiting other vouchers so checks for so small amounts would not be drawn.

Respectfully,

R. J. Grant,
Director of the Mint.

F-1-3

OR

RG104 Entry 235 Vol 526

January 21, 1930.

Superintendent,
United States Mint,
San Francisco, California.

Sir:

Receipt is acknowledged of 9.60 ounces of certificate bar samples representing mint fine gold melts Nos. 71, 76, 81, 86, 91 and 96 submitted with your letter of January 16, 1930.

Respectfully,

R. J. Grant.
Director of the Mint.

January 27, 1930

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Marsh & McLennan, 36¢, insurance charges on shipments of minor coinage made during the month of December. The rate 4¢ is correct, but verification of the shipments should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

P. F.

January 28, 1930.

Superintendent,
United States Mint,
San Francisco, California.

Sir:

There is forwarded with this letter, 0.30 ounces of fine gold representing samples #100 - 101.

Please have check assays made upon these samples.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

RG104 Entry 235 Vol 526

Feb. 1, 1930.

Superintendent,
U.S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $23,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

February 3, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of January 30th, you are authorized to order one steam drying pan as specified from the Pacific Coast Boiler Works at a cost of $245.00 net; this being the lowest of three bids received of four bids asked.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
OTP

February 5, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please advise this Bureau as soon as convenient as to the sufficiancy of the bonds of the following employees of your Mint:

Name	Title	Amount of bond
Francis X. Healy	Clerk	$2,000
James G. Murphy	Skilled Workman	2,000
Merrill A. Martin	Assistant Assayer	5,000
Russell J. Van Horne	Assistant Bookkeeper	2,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

February 6, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

The Bureau has received from the General Accounting Office, settlement No. 0221722, $155.64, payable to the widow of the late Patrick A. Kearney, for salaray due the deceased. On your next appropriation transactions statement please consider this amount as liquidated.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

P. P.

February 11, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of February 7th, you are authorized to purchase from the Joseph Dixon Crucible Company the following:

25 #100 crucible covers at $2.50 each;
25 #50 " " " $1.25 " ;
25 #60 graphite crucibles at $6.00 each;

Less 1% for payment on the 10th prox.

It is understood that the foregoing prices constitute the only bid received, although three were requested.

Respectfully,

R. J. Grant
Director of the Mint.
OR

February 12, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Under date of September 27, 1929, the Carson City Mint reported a transfer of bullion to the San Francisco Mint, which was not reported upon by the San Francisco Mint until October 1, 1929, so that the accounts, as of the end of September, of neither institution, included this item. Was this shipment delayed en route so that it could not be reported in conformity with Bureau's circular letter of June 20, 1925, addressed to the New York Assay Office, Denver and San Francisco Mints, requesting that the arrivalofshipments of bullion, etc., be reported immediately, for the information of the Treasurer's office as well as for avoiding of long periods during which items are held "in transit", and particularly items "in transit" at the end of an accounting period.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

February 14 1930

Contingent Expenses Office
Director of the Mint 1930

Superintendent
United States Mint
San Francisco California

ASSAY COMMISSION ADJOURNED ALL YOUR COINS FOUND UP TO STANDARD

Grant
Director

R.J.G.

February 14, 1930.

Supervising Architect,
The Treasury Department,
Washington, D.C.

Sir:

I have your letter of February 4th in regard to a coin-counting machine.

$600 is an awful price to pay for a machine which costs about $250., and I hate to pay it.

The man who makes the automatic weighing machine at Philadelphia has made several improvements on the counting machine which all of our machines should have. He can change from dimes to dollars in less than a minute.

I talked to him yesterday and he says he can make over an old machine which will be as good as new with all of the improvements and send it to our Mint, provided you will send an old machine to him in exchange.

If the foregoing is not satisfactory, we shall approve the purchase of the machine from the Standard Johnson Company, this firm being really the only one making a machine we can use.

I wish you would inform me how many counting machines you have in your Mint, and the condition thereof.

I really think you will be better satisfied with a made-over machine from the Philadelphia Mint than with a new one from the Standard Johnson Company.

Very truly yours,

R. J. Grant
Director of the Mint.

February 24, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of February 20th requesting a supply of the "Table of Charges".

The Bureau has under consideration changes in this table and it is hoped that the revised edition will be ready in a short time.

Your request for a supply of the current table will, therefore, be held in abeyance for the present.

Respectfully,

R. J. Grant
Director of the Mint.

CR

RG104 Entry 235 Vol 526

February 24, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am in receipt of your letter of February 20th relative to a counting machine.

I expect to be in Philadelphia the latter part of this week and I shall ask the Superintendent there to place in process immediately the repair and alteration of a counting machine and have it shipped to you as promptly as possible. For this purpose, will you please ship there the machine you have for repair? I believe you will be very much pleased with the changes which have been made to improve the machine and, should you desire to do so, I shall be glad to have you send others you now have in stock for similar alteration upon the return of the machine you will now send.

Respectfully,

R. J. Grant
Director of the Mint.

JR

RG104 Entry 235 Vol 526

March 3, 1930.

Superintendent,
U.S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $24,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

March 4, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Rodgers:

I am inclosing a copy of a letter recently received in this Bureau from one of the Vice Presidents of the National City Bank of New York.

It gives me a great deal of pleasure to send you this copy of the very complimentary reference to you and your staff.

Respectfully,

H. J. Grant
Director of the Mint.

OR

March 4, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is noted that your January bullion account current shows transfer of nearly $790,000 of gold certificate and commercial bars from the refined bar account to the coinage bullion account; please advise as to the purpose of the transfer.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

March 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is just in receipt of a copy of certificate of settlement of the General Accounting Office of your bullion account for the month of November, on which suspensions appear by reason of absence of receipts covering silver bars issued on deposit of the Mexican Candelaria Co., S. A.

Will you please forward separate receipts covering all such payments for the month of November and subsequent months, for filing with the other vouchers supporting the transactions, except your accounts for the month of January, 1930.

Herewith please find the deposit certificates of the Mexican Candelaria Company pertaining to your January accounts for obtaining receipts thereon. The receipts should appear in the same way that the signatures do on form 104b, namely, "Mexican Candelaria Co., S. A., Charles Dunphy, by B. H. Ames."

The certificate of the Acting Superintendent that payment was made "by personal delivery" is inadequate, since all payments, except those made by check, are by personal delivery to some one. The requirement has always been that whenever payment is made other than by check, the person receiving same must give a receipt for what he receives. The papers accompanying the deposit certificates in each instance are merely authorizations to some individual to make collection and do not take the place of a receipt for what was delivered in payment.

Reply at the earliest practicable date is requested, since the January accounts will soon be due in the General Accounting Office.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 526

RIGHT SEPARATE TELEGRAM

March 10, 1930.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent, U. S. Mint, Denver, Colorado.
" " " " San Francisco, California.
Assayer in Charge, " " New Orleans, Louisiana.
" " " " " Carson, Nevada.
" " " U. S. Assay Office, Seattle, Washington.
" " " " " " Boise, Idaho.
" " " " " " Helena, Montana.
" " " " " " Salt Lake City, Utah.

HALF STAFF FLAG THREE DAYS IN HONOR OF EX-PRESIDENT AND EX-CHIEF JUSTICE TAFT

Grant
Director

RG104 Entry 235 Vol 526

March 25, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In the preparation of future bullion deposit certificates, form 4b, will you please discontinue placing the assay number, or number of bar received, in the space provided for indicating the numbers of bars issued in payment, under the heading "Payable", as was done on the deposit certificates pertaining to your February account. If it is desired to place the assay number on the deposit certificate please place it where it will cause no misunderstanding as regards other data thereon.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P.M.S

RG104 Entry 235 Vol 526

March 31, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find envelope containing our usual request concerning consumption of gold and silver, addressed to Edward G. Stopper. Will you kindly supply the remainder of the address and place in the mails. Also please advise the Bureau as to Mr. Stopper's address.

It is also requested that you advise the Bureau concerning the approximate business with your institution during 1929, if any, of Shreve & Co.; this applies to bars of gold or silver that may have been taken from the Mint as well as deposits of bullion with the Mint. It is understood that Shreve & Co. have in the past been comparatively large users of the precious metals; but they have returned our request for information concerning such metals used by them during 1929, with the information that their metallurgical laboratory has been discontinued, without indication of whether or not any metals were handled during 1929.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

F-8
MCL.

March 29, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 14.40 ounces of certificate bar samples, representing Mint fine gold melts 101, 106, 111, 116, 121, 126, 131, 136 and 141, forwarded with your letter of March 24, 1930.

Respectfully,

A. J. Grant
Director of the Mint.

9

April 1, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institutition during the fiscal year 1930.

Salaries and Expenses $24,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

OR

P. F.

RG104 Entry 235 Vol 526

April 5, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your two letters of March 31st please be advised that under the heading "Charges on gold bars issued in exchange for gold bullion" of the new table of charges, when special size bars are requested the rate of 7¢ per $100 value applies to bars issued of size under $500 to $100 in value, except when bars of size $300 or less in value are issued on a single deposit to a total value in excess of $1,000; in other words, unless the depositor wants a group of small-size bars ($500 or less in size) that will total more than $1,000 in value the bars will be charged to him at the 7¢ rate, as indicated in your letter.

As regards indication of the assay number on the deposit certificate form, your proposed location of same will be satisfactory, or it can be placed elsewhere so long as the associated wording will not cause misapprehension. The San Francisco Mint is the only one of the large institutions which notes the assay number on the deposit certificate; the other offices evidently using some other method of identification. Since such notation is solely for internal use of your own institution, it is suggested that the use of a rubber stamp with wording for identification would only cause unnecessary additional work, and that understanding between parties in your own institution as to where the assay number will be placed will be sufficient for all practical purposes, without noting words to identify such numbers.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

F-8

April 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 12.80 ounces of samples, representing certificate bar fine gold melts Nos. 78-83-88-93-98-103-108 and 113, forwarded with your letter of April 1, 1930.

Respectfully,

R. J. Grant
Director of the Mint.

OR

April 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing a bond to be executed by Mr. Joseph W. Steel as Superintendent of the Coining Department at your Mint.

Will you please deliver this bond to Mr. Steel with the request that it be not signed by him until April 16, 1930, when his appointment takes effect.

Respectfully,

B. J. Grant
Director of the Mint.

JR

RG104 Entry 235 Vol 526

April 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of April 1st, you are authorized to purchase a new typewriter, as follows: One L. C. Smith, model 8-18, with 5-key set tabulator, pica type, 18" carriage; and one tabulator, listed respectively in the General Schedule of Supplies as items 18610 (d) and 18610 (i) (2). It is understood that the combined cost of the foregoing is $96.25, and that you wish to turn in an old L. C. Smith typewriter at an allowance of $17.50, making the net cost of the new typewriter $78.75.

Respectfully,

R. J. Grant
Director of the Mint.

JR

RG104 Entry 235 Vol 526

April 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I have your letter of April 3rd, inclosing a letter from Mr. Hawkins relative to the gold bars.

After considering the letter carefully, I think it would be better to follow the regular certificate bar procedure of individual bar weighing, computing, stamping and listing. It is not likely that the Treasurer will call for gold coin at the San Francisco Mint for a considerable period, and I would think it best to have the bars now under consideration stored under joint seal after having been individually marked.

Respectfully,

R. J. Grant
Director of the Mint.

CR

April 14, 1930.

Cont. Ex. Mint Bureau 1930.

Superintendent Mint,
San Francisco, Cal.

Authorized accept ASR bid copper thirty tons eighteen forty pound.

Director Mint.

R.G.

RG104 Entry 235 Vol 526

April 18, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

According to the company's bills attached to March voucher No. 394, The Pacific Telephone & Telegraph Co., the telephone rates have been changed as of January 1, 1930. Please forward to the Bureau two copies of the new schedules, one for filing with the contract in the General Accounting Office and the other for the Bureau. The charges made cannot be verified from the data now on hand, particularly those for extra calls.

Relative to voucher No. 418, Pacific Gas and Electric Co., for electric current February 1 to March 1, 1930, it appears that charges have been computed at the new rates effective March 1, 1930, although the service was rendered in February. While reduction has been made in the consumption rates, the extra charge for direct current over alternating current rates has been increased from 10% to 15%, giving an apparent net increase, as regards this February service voucher, of $1.58 over what it would be at the rates properly applicable.

When contract modifications are made, such as in these two cases, copies of the pertinent data should always be sent to the Bureau for forwarding to the General Accounting Office where they are filed with the originals of the contracts, rather than be attached to the vouchers whereon the modifications are first effective.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

April 23, 1950.

Contingent Exp., Mint Bureau.

Superintendent Mint,
San Francisco, Calif.

Authorized accept bid American Smelting Refining on sweeps.

O'Reilly,

Acting Director.

April 23, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your recent requisition for printing forms and blank books, I have to advise as follows:

Time book, form 856B, was abolished some years ago and is no longer supplied. Book form No. 981, Record of Silver Coin Weighed, was superseded some years ago by card form No. 981. If you need a supply of the cards please advise as to the quantity. Book form No. 684, Daily Record of Blanks Adjusted, and No. 850, Coiner's Ingot Account Book, were superseded some years ago by forms No. 855-5, Daily Process Record.

The other books requisitioned will be supplied; but in view of the fact that the Mint Service portion of the appropriation available for printing has been overdrawn, so that any additional printing expense for the Mint Service will have to be obtained by cutting short other Treasury divisions, or by asking Congress for a deficiency appropriation, it is desired that, so far as possible, making of such requisitions be delayed until after the next year's appropriation becomes available July first, next. Will you please advise whether any of the books requisitioned will be required for placing in use before they can be procured on requisitions so delayed, and if so, which ones.

The requisitions for such blank forms as will not be needed at an early date will also be delayed.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

April 28, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find blank forms for use in making the annual contracts for certain services, to be rendered your institution during the fiscal year beginning July 1, next. The proposals should be procured in triplicate and be forwarded to the Bureau together with your letters of acceptance, in triplicate, if the rates, etc., submitted are satisfactory, for the Bureau's consideration and approval prior to notification of the concerns of acceptance of the proposals. After approval, all copies will be returned to you for insertion of the contract numbers, the originals to be sent to the Bureau for record and for forwarding to the General Accounting Office, one copy for the contractor, and one copy for your files.

New contracts should also be negotiated, using Mint Proposal Form No. 712 and letter of acceptance, for other services of a continuing nature, upon which payments are made monthly or periodically, including laundry, ~~drayage~~ etc.

Contracts should also be executed for the procuring of such supplies as you consider can be most economically so procured during the course of the new fiscal year.

In all cases the proposals and letters of acceptance should be forwarded in triplicate for the Bureau's action prior to mailing letters of acceptance to the successful bidders.

Respectfully,

M. M. O'Reelly

For R. J. Grant,
Director of the Mint.

M-S
Encls.

April 28, 1950.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to the second paragraph of your letter of April 24th, it is found that the apparent overcharge of $1.58, on March voucher No. 418 for electric service, was erroneous, the computations having been made in this office on the basis of the new rate HP of demand at 40% of the connected load, as per rendered bill, instead of at the old rate HP of demand of 30% of the connected load. Correct computations, as per your letter, indicate a shortcharge of 58¢ which, being in favor of the Government, requires no adjustment.

With reference to the schedules of new telephone rates, it is noted that they carry no indication of having the approval of the California Railroad Commission. It is not known whether the Commission has jurisdiction of telephone rates, but, if so, any future changes should be supported by evidence of the Commission's approval.

Respectfully,

Wm. M. O'Reilly

Acting Director of the Mint.

F-S

April 29, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of April 23, 1930, requesting authority to purchase floor covering. Before authorizing this purchase the Bureau would like to be advised as to whether or not you could do better by inviting competetive bids locally.

Respectfully,

Dr. M. Rowell

Acting Director of the Mint.

RG104 Entry 235 Vol 526

April 30, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find vouchers of Marsh & McLennan, insurance charges on minor coin shipments made during the months of January and March, 8¢ and 24¢, respectively. The rate 4¢ is correct but verification of the amounts shipped should be made prior to payment of the vouchers from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

Treasury Department

Bureau of the Mint

April 30, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of April 25, 1930, you are authorized to purchase the following graphite goods from Joseph Dixon Crucible Company and from the Vesuvius Cricible Company:

Joseph Dixon Crucible Company -

200	#6graphite crucibles - - - - - - - - - -	@ $ .93-1/3 #
200	#8 " " - - - - - - - - - -	@ 1.15 #
20	#6 graphite crucible covers - - - - -	@ .24 #
12	#50 " " " - - - - -	@ 1.25 #
100	#100 " " " - - - - -	@ 2.50
100	graphite bell stirrers length 21" -	@ 2.00 #

Vesuvius Crucible Company -

50	#3D graphite dippers - - - - - - - - - -	@ $ .55 #
100	#5D " " - - - - - - - - - -	@ .65 #
12	#14 graphite crucibles - - - - - - - - -	@ 1.68 #
12	#20 " " - - - - - - - - - -	@ 2.40 #
12	#60 " " - - - - - - - - - -	@ 6.00 #
100	#1-U graphite stirrers, 9" lg. - - - -	@ .19 #

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 1, 1950.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1950.

Salaries and Expenses $24,000.

Respectfully,

M. M. O'Reilly

Director of the Mint.

P. F.

May 2, 1930.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

The 1929 settlement sheets of the San Francisco Mint carry an item of 1.91 ounces of fine gold loaned and receipted for by the Bureau of Standards.

Will you please advise this Bureau as to when this metal was forwarded to the Bureau of Standards and forward copies of their receipt and correspondence so that its return may be expedited.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

May 5, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your request of April 30, 1930, you are authorized to accept the proposal of Walton N. Moore Dry Goods Co., Inc., to supply your Mint with 2,000 yards of 36" wide sheeting at $0.145 per yard less 3%, and 500 yards 8/4 wide sheeting at $0.368 per yard less 3%. It is understood that clearance to purchase this material in the open market has been received by the Department of Justice, Superintendent of Prisons.

Respectfully,

R. J. Grant,
Director of the Mint.

May 6, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing a circular, received from the Personnel Classification Board, covering the preparation of allocation lists of field positions, as required by Section 2 of the Act of May 28, 1928. In connection with this letter of directions there is being forwarded P. C. B. Form No. 18, "Preliminary Class Specifications of Positions in the Field Service."

Please read carefully the instructions in the documents being forwarded to you for the purpose of allocating each position in your institution to the class established by the P. C. B., as indicated on pages v-vii and 1 to 20 of the volume enclosed. It is requested that your schedule be forwarded to the Bureau in time to reach here not later than June 15.

Respectfully,

N. M. O'Reilly

Acting Director of the Mint.

Encls.

May 6, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of April 30, 1930, you are authorized to purchase from the Burroughs Adding Machine Company one adding machine in accordance with the following specifications:

1 electric drive style 4-10-18 - 12 inch carriage Burroughs adding machine (item 18110, (b)(8) - $233.75
plus electric drive, item 18110, (b)(9)(aa) 97.75
Total price - - - - - - - - - - - - $331.50

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 10, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

It is requested that one copy, other than the original, of government bills of lading covering all shipments of new minor coin, be forwarded to the Bureau at the time the shipment is made. As all such transportation charges are paid by the Bureau it is necessary that we have the means of determining the total encumbrances at all times. It might be further stated that the above applies to all shipments covered by government bills of lading.

Respectfully,

P. F.

F. J. Grant,
Director of the Mint.

May 10, 1930.

Superintendent U. S. Mint,
San Francisco, Cal.

Sir:

In accordance with the request contained in your letter of April 23, you are authorized to accept the proposal of ~~the~~ W. & J. Sloane to supply your Mint with 100-2/3 square yards of battleship Linoleum (item 9860 (a) (3) General Supply Catalogue, at $1148 per square yard, plus 42 cents per square yard for freight and handling, and 50 cents per square yard for laying with cement, ~~at~~ a totalof $241.60.

Respectfully,

Director of the Mint.

May 13, 1930.

Cont. Ex. Mint Bureau 1930.

Superintendent Mint,
San Francisco, Cal.

Referring requisition Monroe Machines, please advertise old machines by circular letter to at least three possible bidders. If highest bid received is higher than allowance by Monroe Company it must be accepted and proceeds turned in as miscellaneous receipt. If allowance by Monroe Company for old machines is highest amount can be applied to purchase new machines purchase of which is hereby approved.

Grant Director.

R.J.G.

May 15, 1930.

Superintendent U. S. Mint,
San Francisco, Cal.

Sir:

This letter will be authority for you to accept the proposal ofthe Bemis Brothers Bag Company to supply your Mint with 20,000 coin sacks for minor coinage at $28.75 per 1000, less 2% cash 10th prox.

It is understood that the bid of the Bemis Brothers Bag Company is the lowest of three bids received.

Respectfully,

Director of the Mint.

May 21, 1930,

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Will you please take up with the Western Gold and Platinum Works, a depositor at your office, the matter of providing data requested by this office for use in preparing the estimate of gold and silver used in the industries during 1929, and let us know as to the results.

A copy of our most recent communication to them is enclosed for your information and guidance.

Respectfully,

F-S
Encl.

Acting Director of the Mint.

C O P Y.

Western Gold & Platinum Works,
589 Bryant St.,
San Francisco, Calif.

Gentlemen:

Some time ago inquiry was addressed to you requesting data relative to the industrial use of gold and silver during 1929, to which no reply has been received. Will you not now supply the requested information in order that it may not be necessary to further bother you with regard thereto? We are endeavoring this year to more definitely establish than heretofore the quantities so used and hope you will co-operate with the many others engaged in like business who have supplied the requested data.

We need the following information concerning all gold and silver handled by you that is destined for industrial use:

Class of material	Source	Quantity (fine ounces or value) Gold	Quantity (fine ounces or value) Silver	Disposition
New bullion	Refiners Dealers Banks			Used in own manufactures.
Mint or assay office bars	Dealers Banks			Supplied to others.
U. S. coin	Banks			
Foreign bullion and coin	Dealers Banks			Deposited at mints or assay offices.
Secondary or old material	X			

Anticipating an early favorable reply, I am,

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

NIGHT MESSAGE

May 22, 1930.

Cont. Ex. Mint Bureau 1930.

Superintendent Mint,

San Francisco, Cal.

Can you spare man to assist at settlement Denver.

Ll settlements to start June sixteen.

Grant

Director.

R.J.G.

May 23, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With regard to the sale of M. & R. sweeps, $4,900.00, as taken into your April accounts, it is requested that a contract number be assigned to the agreement covering the sale and that the Bureau be advised thereof. Reference is made to Bureau's letter dated May 17, 1930, second paragraph, on this subject.

Reference is made to correspondence in January and February, 1929, pertaining to your accounts for December, 1928, on the subject of separate assay report slips on each assay when one deposit includes several assays, at which time it was indicated that where there was no justifiable reason for continuing such practice the San Francisco Mint might fall in line with the other institutions by using a single report form for several assays. Your April account includes several deposits on each of which numerous assay slips are filed, for which no justification is apparent. For example, deposit No. 3787 made April 2 by Equitable Trust Company of New York, import (China) bars, on which an advance payment was made and final settlement made April 7th; 132 separate assay slip forms are present on this deposit, whereas 7 of the large size forms would have been sufficient, with a saving not only of considerable paper, printing, and filing space, but of numerous signatures and other work of preparation. May we count on your discontinuing this practice. In this connection it is noted that where the large size assay report form is used, as for certain silver deposits, a copy of the short form is also attached as a sort of summary, whereas the total weights and the charges could as readily be placed on the large form and the short form be dispensed with in such cases.

The vouchers covering the Mexican Candelaria Company's deposits seem to indicate that the deposits are made personnaly by Mr. Dunphy's man and that the

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mint issues to him the Memorandum of Bullion Received, form 1024-A, which he indorses at time of payment. If such is the case form 7-A, Receipt for Bullion, should be issued instead of form 1024-A. As heretofore advised, form 1024-A should not leave the mint, and it requires no indorsement. An indorsed form 1024-A also accompanies the deposit certificate on silver deposit No. 131. made by the Crocker bank.

Respectfully,

P-F-S

P. J. Grant,
Director of the Mint.

May 27, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Enclosed herewith please find, for numbering and distribution, 1931 contracts with the following concerns:

Braun Knecht Heimann Company.
City Ice Delivery Company.
General Chemical Company.
Mrs. Margaret Collum.
Pacific Gas & Electric Company, (2).
Rincon Foundry Company.
San Francisco Water Department.
Stauffer Chemical Company.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

June 2, 1930.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $25,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

June 4, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find, for numbering and distribution, approved 1931 contract with the La Grande Laundry Company.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 Entry 235 Vol 526

June 5, 1930.

Dear Mr. Kelly:

Mr. Grant has handed to me your letter of May 27th requesting authority to purchase furniture for the office of the Assayer and for the office of the Superintendent of the Coining Department. The Director has asked me to say that he would like to suspend these purchases until he has time to talk it over with you during the coming fiscal year. It is probable there will be no difficulty in authorizing these purchases after the opening of the new fiscal year, but we will be required to change the requisition for genuine mahogany to mahogany finish furniture. While the difference is not very great in each item, there has been obstruction of requisitions for genuine mahogany furniture. However, that can be gone over with the Director when he talks to you.

Very sincerely yours,

M. M. O'Reilly

Hon. Michael J. Kelly,
United States Mint,
San Francisco, Calif.

June 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I am enclosing your statement, ~~in triplicate~~, made up for the Classification Bureau. Your statement, as received, was submitted to the Classification Board and the Bureau has been instructed that changes as indicated in pencil will have to be made.

I shall appreciate it if you will have this done and return the list in triplicate to the Bureau as early as convenient.

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

RG104 Entry 235 Vol 526

June 11, 1930.

Cont. Ex. Mint Bureau 1930.

Superintendent Mint

San Francisco, Cal.

Authorized to accept bid Lees and Sanders on sweeps

Grant

Director.

June 12, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have your letter of June 4th requesting approval of the purchase of a Wilton carpet for the office of the Assayer. I feel obliged to disapprove this recommendation on account of the excessive cost. I am quite satisfied that we would find it difficult to justify such a purchase. It is suggested that you obtain bids for linoleum covering of the floor and a small rug for the Assayer's desk. This is the equipment now provided for other offices of equal importance.

Respectfully,

R. J. Grant,
Director of the Mint.

June 12, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with your recommendation of June 7, 1930, you are authorized to concur in awarding of contract made by the Area Coordinator for supplying your institution with fuel oil during the fiscal year 1931.

Herewith please find, for distribution, duplicate and triplicate of approved telephone contracts for the fiscal year 1931.

Respectfully,

B. J. Grant,
Director of the Mint.

F-S
Encl.

June 17, 1930.

Contingent Expenses, Office of
Director of the Mint, 1930.

Superintendent Mint,
San Francisco, Calif.

Authorized accept bid Steinberg fifty one cents hundred pounds scrap iron.

O'Reilly

Acting Director

June 17, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward, for use as a part of contract No. T3m-60, a copy of your acceptance of the bid of Lees and Sanders for the sweeps in question, which is needed to complete the evidence of agreement by the parties concerned. Upon receipt of same the data furnished those invited to bid, together with the bids received, the Bureau's authority for accepting, and a copy of your acceptance, will be filed with the General Accounting Office for filing in the contract file. If there was no written acceptance, please forward in lieu thereof your signed statement as to the facts in the matter.

The other papers which accompanied those mentioned above will be retained in this office until your June accounts arrive, and will be filed therewith in support of the entries in the accounts.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

F-S

June 19, 1930.

Dear Mr. Kelly:

Will you please cause to be delivered to Mr. Gammon, Mr. Roland, Mr. Tedford and Mr. Spencer the enclosed Requests for Transportation. (Pullman)

Respectfully,

M. M. O'Reilly

June 20, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Contract for supplying your institution with water during the current fiscal year is in the name of the Spring Valley Water Company; bills are being rendered and payments are being made to the San Francisco Water Department as successor to the Spring Valley Water Co. Please forward, for filing with the contract, legally executed evidence of the succession.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

June 24, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1931" (symbol 21510) allotted for your use during the coming fiscal year is $285,000.00 ($245,000.00 personnel and $40,000.00 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - -	$73,000.00
2nd " - - - - - - - - - -	70,000.00
3rd " - - - - - - - - - -	70,000.00
4th " - - - - - - - - - -	72,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

June 24, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

At the request of the Appointment Division I am enclosing the application for annuity made by John Francis Kirby, with the request that the enclosed form be filled out in place of the one used by you. As soon as this form is received back from you it will be sent to the Secretary's office for prompt attention to your request for the retirement of Mr. Kirby.

Respectfully,

R. J. Grant,
Director of the Mint.

Encls.

June 24, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Returned herewith, for signature of the Superintendent, please find abstract of agreement pertaining to the laundry service contract for the fiscal year 1931.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

June 26, 1930.

Contingent Expenses, Office of
Director of the Mint.

Superintendent Mint,
San Francisco, Calif.

Deposit tag forms four sixty four and seven thirty three arrive there about July fifteenth or sooner if possible.

O'Reilly

Acting Director

OR

July 1, 1930.

Cont. Ex. Mint Bureau 1931.

Superintendent Mint San Francisco, Cal.

On June twenty-eight Secretary approved increased compensation chief clerk to forty-six hundred dollars effective July one nineteen thirty.

Grant

Director.

OR

RG104 Entry 235 Vol 526

July 1, 1930

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $25,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

July 2, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing the applications for annuity filed by Charles Duval Akers, Thomas Edward Healy, and Henry Joseph Rene Meroux. In accordance with circular dated June 6, 1930, issued by the Department of Interior, a copy of which was forwarded to you and a further copy of which is enclosed, I have to request that you file the applications for the employees named, on the enclosed blanks in order to bring up the date of termination of service as of August 31st in each case.

In forwarding future applications for annuity kindly direct that the new forms 3-R 1 be used.

Respectfully,

R. J. Grant,
Director of the Mint.

Encls.

July 7, 1930.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Receipt is acknowledged of 20.80 ounces of certificate bar samples representing Mint fine gold melts #146, 151, 156, 161, 166, 171, 176 and fine gold mass melts #118, 123, 128, 133, 138 and 143 forwarded with your letters of July 1st. and 2nd.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

July 18, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing copy of a letter received from the Secretary's office relative to deposits of Mexican gold. A copy of the entire letter is being sent to you for your information. Only that part of the letter which pertains to the request of the Secretary for documents applies to your institution.

In obedience to the instructions of the Secretary will you please forward to this Bureau all the documents accompanying deposits of Mexican gold purchased by you since the practice of requiring that certain shipments be supported by copies of the customs entry has been in effect. In addition you are requested to furnish the following information weekly in connection with purchases of Mexican gold by you:

1. The names (and addresses, if given) of those bringing Mexican gold into this country from Mexico, as shown in the customs entry form.

2. The dates on which the entries were made, and the amounts of Mexican gold entered on each date by such persons.

Respectfully,

R. H. Grant,
Director of the Mint.

Encl.

July 21, 1930.

Cont. Ex. Mint Bureau 1931.

Superintendent Mint,
San Francisco, Cal.

Superintendent Mint,
Denver, Colorado.

Please forward in quadruplicate in columnar form not later than Wednesday June twenty third list of employees affected by Brookhart Act showing pay roll designation grade and annual salary rate as of June thirty nineteen twenty eight. Same for July first nineteen twenty-eight July second nineteen thirty and grade and annual salary rate to which employee would be entitled July third nineteen thirty under Brookhart Act. Include only those subject to provisions of Welch Act July first nineteen twenty eight who received but one step or salary increase at that time.

GRANT

Director

July 21, 1930

Superintendent, United States Mint, San Francisco, Calif.
" " " " Denver, Colo.

Gnetlemen:

The Bureau has today forwarded a copy of Comptroller General's decision relative to the Brookhart Act, together with a copy of a letter addressed by the Chief Clerk of the Treasury Department in which he requests certain information. The substance of this letter was telegraphed you today. It is presumed that you have already forwarded the data requested by telegram. It is the purpose of this Bureau to check your figures and have the list submitted to the Secretary's office for approval, and to wire you in time to permit you to make the increased payments on August 1st. However, until you have received the approval of the increases under the Brookhart Act do not make any change in your pay roll.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

July 23, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In view of the requirement of the General Accounting Office that all agreements covering both purchases and sales in amount of $1,000 or more be assigned contract numbers for filing in the contract file, it is requested that in the case of all future "Treasury purchases" of silver such agreements be numbered and filed in their numerical and chronological sequence, and be promptly forwarded to the Bureau for transmission to the General Accounting Office. As in the case of other agreements these contracts should include copy of the invitation to bid, the accepted tenders, copies of the acceptances, and abstract of agreement, the abstract of agreement being placed on the face of the vouchers with the contract number in the space provided therefor in the upper right-hand corner.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 Entry 235 Vol 526

August 1, 1930

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $24,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

August 2, 1930.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Herewith find vouchers of Marsh & McLennan, insurance charges on shipments of minor coin made during the months of April and June, last, 8¢ and 16¢, respectively. The rate 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

August 4, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent Mint,
San Francisco, Calif.

Authorized accept American Smelting Refining bid copper tin and zinc.

Grant,
Director Mint.

August 5, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of July 30th I have to advise that Standard form No. 13 has taken the place of Treasury Department form No. 373 which has been discontinued; 50 instead of 20 copies of Standard form No. 13 have been ordered for you.

The Bureau is advised that the rubber stamps mentioned will be forwarded you tomorrow.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

August 7, 1930.

Cont. Ex. Mint Bureau 1931.

Superintendent Mint,
San Francisco, Cal.

Your wire August four concerning shipment from Sonora Bank Trust Company Stop If individuals from whom Sonora Bank and Trust Company purchased Mexican pesos are residents of United States who in turn acquired pesos in regular course of business or trade shipment may be accepted without customs declaration Stop Also if shipment represents deposits of less than One hundred dollars each made at Sonora Bank and Trust Company it may be accepted without customs declaration.

O'Reilly
Acting Director.

OR

August 9, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find deposit certificates pertaining to June silver deposits Nos. 149 and 150, with request that the receipt for payment be made in the name of the depositor, the Mexican Candelaria Co., S. A. The receipt should apparently read - Mexican Candelaria Co., S. A., Charles Dunphy, Agent, per B. H. Ames, Secretary.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

August 11, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent Mint,
San Francisco, Cal.

Your wire August nine concerning deposit of Mexican gold by American Smelting and Refining Company stop The deposit may be accepted under same conditions as other Mexican gold deposits stop American Smelting and Refining Company should be required to furnish usual affidavit of ownership and warranty of title showing persons from whom gold acquired and if any part accepted by company from residents of Mexico it should be accompanied by Customs entry.

Grant,
Director Mint.

RJT.

RG104 Entry 235 Vol 526

August 12, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of August 5th. I am enclosing a circular issued by the Secretary of the Treasury, under date of August 5, 1930. Conferences have been held in the Secretary's office on the subject of this letter and every bureau has been directed to economize in every possible manner, particularly in expenditures for equipment and supplies. Do you think that you could suspend the purchase of the Dalton adding machine for the time being as a contribution to the efforts we must make throughout the year to reduce expenditures?

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

OR

August 13, 1950

Cont. Ex. Mint Bureau 1951

Superintendent Mint
San Francisco, Cal.

Please forward immediately original and duplicate July pay roll.

GRANT
Director.

R.D.G.

August 13, 1930.

Assistant Cashier,
Federal Reserve Bank,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of August 8, 1930. In the same mail we have received a letter from the Federal Reserve Branch Bank in Los Angeles on the same subject.

I am taking pleasure in forwarding a copy of "Catalogue of Coins of the United States" for your library, and am also sending a copy to the Los Angeles Federal Reserve Branch Bank. These two copies have been taken from the very limited supply allowed this Bureau. The catalogue is sold by the Superintendent of Documents, Government Printing Office, Washington, D. C., at 20¢ a copy.

I regret that the limited number of copies allowed to this Bureau would not permit us to send you gratuitously the ten copies you request.

Respectfully,

R. J. Grant,
Director of the Mint.

Director's reports
under separate cover.

RG104 Entry 235 Vol 526

August 18, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to the annual report data pertaining to the refinery, will you please advise where the crude metals without charges, such as D. M. R. recoveries, etc., are allocated. For several years the Denver Mint refinery has been the only one reporting such data.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

August 23, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Voucher No. 14, of your July accounts, payable to La Grande Laundry Co., shows certification on the dealer's bill in the name of La Grande & White's Laundry Co. The former is the name of the company having contract No. T34-49, according to the records of the Bureau. If La Grande & White's Laundry Company has succeeded the contractor please furnish legal evidence thereof for forwarding to the General Accounting Office, otherwise please have the bill (enclosed) properly certified.

Deposit in the Treasury of your unneeded appropriation checking credit was erroneously stated on reverse of the regular account current under the heading "Transfer of funds"; correction has been made in this office with indication of the C/D number and date.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

August 27, 1930.

Contingent Expenses, Mint Bureau 1931

Superintendent Mint,
San Francisco, Cal.

Authorized to accept American Smelting bid on sweeps.

O'Reilly

Acting Director.

September 2, 1930.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $24,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

September 9, 1930.

Superintendent
United States Mint
San Francisco, Calif.

Sir:

I am enclosing a copy of letter received from the American Smelting & Refining Co., and a copy of a reply made by the Secretary of the Treasury.

These copies are being forwarded to you for your information.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 Entry 235 Vol 526

September 10, 1930.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Receipt is acknowledged of 12.80 ounces of certificate bar samples forwarded with your letter of September 5th., and representing fine gold mass melts 5-10-15-20-27-32-37-43.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

September 19, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This Bureau would be pleased to receive your semi-annual requisition for printing of blank forms and record books.

In this connection it is suggested that you incorporate after each particular form desired, the number of copies on hand and the approximate period they will last your office, also the number ordered but not delivered, if any.

The appropriation for this class of work is limited and it is hoped the additional information will enable the supplies to reach your office before your present supply may be exhausted.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

H-S
F

September 22, 1930.

Superintendent
United States Mint
San Francisco, Calif.

Sir:

This letter will be authority for you to forward to the United States Assay Office, New York, the platinum sponge you have on hand, this platinum to be disposed of by the New York Assay Office.

Respectfully,

R. J. Grant,
Director of the Mint

September 24, 1930.

Superintendent,
United States Mint,
San Francisco.

Sir:

After you have finished coining up the gold ingots that you have on hand, will you please prepare to coin subsidiary silver, confining the issues to quarters and dimes for the present.

Respectfully,

R. J. Grant,
Director of the Mint

September 26, 1930.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Voucher No. 38 of your August accounts is herewith returned for correction of the name of the payee to agree with the name as carried on the contract. The name on the dealers bill is correct according to the records of the Bureau, contract No. T3m-67 being so recorded.

On the regular account current the charges for special assays of bullion and ores are stated as $151.00, whereas copies of receipts covering revenue from this source total $148.00; kindly forward copies of receipts to support the remaining $3.00.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

P. F.

September 29, 1930.

Coordinating Mgr. --Office Dir. of Mints 49752.

Superintendent,
United States Mint,
San Francisco, Calif.

Promotion Marien approved effective October first.

Grant,

Director.

R.J.G.

RG104 Entry 235 Vol 526

October 1, 1950.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your instituion during the fiscal year 1931.

Salaries and Expenses $24,000.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P. F.

October 5, 1920.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the amount of $50.00, Transportation of Bullion and Coin, Mints and Assay Offices, 1931.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P. F.

RG104 Entry 235 Vol 526

October 4, 1931

Cont. Ex. Mint Bureau 1931.

Superintendent Mint,
San Francisco, Cal.

Wells Fargo Bank Union Trust Company ask permission to have certain Chinese officials visit Mint. Please advise Wells Fargo permission granted.

Grant
Director.
R.J.G.

RG104 Entry 235 Vol 526

October 17, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Department has approved the increase in compensation of the following employees of your institution under the terms of the Act of July 3, 1930, these increases to become effective as of July 3, 1930:

Quentin J. Barker	- Clerk	- $1,920	to	$1,980
J. S. Bates	- Chief Clerk	- 4,600	to	4,800
Isaac J. Coontz	- Asst. Cashier	- 2,200	to	2,300
Les A. Day	- Private Secretary	- 1,800	to	1,860
Harold French	- Clerk	- 1,920	to	1,980
Fulton Hawes	- Supt. Building	- 2,200	to	2,300
E. D. Hawkins	- Supt. M. & R.	- 4,600	to	4,800
~~Edwin F. Lander~~	~~- Clerk~~	~~- 1,920~~	~~to~~	~~1,980~~
John McCabe	- Assayer	- 4,600	to	4,800
N. A. Martin	- Assistant Assayer	- 3,100	to	3,200
R. H. Moffett	- Assayer's Assistant	- 2,600	to	2,700
A. E. Oliver	- Asst. Supt. M. & R.	- 3,100	to	3,200
George H. Seaver	- Bookkeeper	- 2,500	to	2,600
Paul E. Springer	- Cashier	- 3,000	to	3,100
R. J. Van Horne	- Asst. Bookkeeper	- 2,200	to	2,300

Instructions as to how these payments will be handled on your pay roll will reach you before the close of the current month.

For your information, I am enclosing copies of decisions of the Comptroller General, which are self-explanatory. The decision of September 10, 1930, as you will observe, explains that per diem employees are not eligible for increase of compensation under the terms of the Act of July 3, 1930.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

October 18, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to the list of names of those employees who are eligible for increase in compensation on account of the Brookhart Act, you will notice a line was drawn through Miss Lander's name. This did not mean that she was not eligible. You will be required to pay her estate the increased amount from July 3d until the date of her death.

For this reason, it might be that the line should not have been drawn through her name. The name is shown on the list approved by the Secretary.

Respectfully,

R. J. Grant,
Director of the Mint.

October 18, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of October 14, 1930, addressed to the General Accounting Office relative to suspension in your May account on account of changed rates for telephone service.

Apparently no data has been forwarded for filing with the telephone contract as a modification thereof. It is therefore requested that ~~the~~ copies of approved rate sheets effective January 1, 1930, be forwarded to the Bureau for attachment to the contract. Evidently the increase was on the two extension stations which were contracted for at 50¢ each, while they were later charged for at the rate of 75¢ each per month.

We have in our records a green sheet announcing changed facilities for the San Francisco District as of January 1, 1930, but it does not carry information concerning extension station charges.

Whenever the provisions of a contract are altered, authentic authorization data should be forwarded for filing with the contract affected.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

October 28, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have to acknowledge the receipt of your letter of October 21st, calling attention to the adjustment in the salaries of certain employees of your Institution under the terms of the Act of July 2, 1930.

Miss Todd's name was accidentally omitted. This Bureau has recommended to the Secretary of the Treasury an increase in compensation for Miss Todd from $1,920 to $1,980, under the terms of the Act cited. As soon as approval of this recommendation reaches the Bureau, you will be advised.

In regard to the status of Messrs. Hastings, Brooks, Graham and Slater, I regret that we will be unable to comply with the request in these cases. The General Accounting Office has advised me that those who received more than one and one-half steps at the time the adjustment was made under the Welsh Act would not be eligible for another full step increase under the Brookhart Act.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

October 30, 1930.

Contingent Exps.,Ofc. of Dir. of Mint-1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Increase compensation Miss Todd under Brookhart Act from $1,920 to $1,980, effective July 5, 1930.

O'REILLY,
Acting Director.

RG104 Entry 235 Vol 526

November 1, 1930.

Contingent Exps.,Ofc. of Dir. of the Mint,1931

Superintendent,
United States Mint,
San Francisco, Calif.

Deliveries one, two and three passed.

O'REILLY,
Acting Director.

November 1, 1930.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $23,000

Rexpectfully,

M. M. O'Reilly

~~R. J. Grant,~~
Director of the Mint.

P. F.

RG104 Entry 235 Vol 526

November 4, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This office is in receipt of a letter from the Assistant to the Chief Coordinator, Washington, asking if we have in surplus in any of the Mint institutions two analytical balances and one gold assay balance. These balances are to be used, if they become available through our offices, by the Division of Supplies, Department of Commerce, for the Bureau of Mines Experiment Station at Salt Lake City.

Will you please advise me if you have in surplus any balances of the type indicated, which might be spared to be transferred, without transfer of funds, to the above named office.

Respectfully,

B. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

November 5, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Some time ago we sent you a made-over counting machine from Philadelphia, with the understanding that you should send them an old machine in exchange. This you have not done, up to date.

We need an extra machine in New York for a short time to count some silver dollars, and wish you would ship your oldest machine to Philadelphia at once, so that it can be overhauled and used.

If you should need this kind of machine later, we will be glad to send it to you.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

November 6, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your recent requisition for blank books and forms I have to advise that book form No. 684, Daily Record of Blanks Adjusted, was abolished quite some years ago.

Respectfully,

R. J. Grant,
Director of the Mint.

RJG

RG104 Entry 235 Vol 526

November 6, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

For your information, I am enclosing a copy of the decisions of the Comptroller General, and a letter from this Bureau, relative to the application of the Brookhart Act.

They are not being sent you for any special action, merely for your information.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

November 7, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your telegram of November 6th, requesting certain dies of subsidiary coinage, the Bureau understands that you were requested to proceed on subsidiary coinage upon the completion of gold; however, by the time the dies reached you, you could hardly use any number of them this calendar year.

I, therefore, think it is better to have you resume the coinage of minors during the current year, and we will have dies forwarded to you for subsidiary coinage after the opening of the calendar year 1931.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

November 11, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 8 ounces of certificate bar samples representing fine gold mass melts Nos. 48, 53, 58, 63 and 68.

Respectfully,

R. J. Grant,
Director of the Mint.

Q/w

RG104 Entry 235 Vol 526

November 11, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your recommendation of November 7th, you are authorized to accept 5,000 No. 1 silver coin sacks from the Bemis Bro. Bag Co. at $73.75 per thousand, 2% 10th proximo, this being the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

November 11, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir;

In response to your request of November 7th, you are authorized to accept the proposal of the General Ceramics Company to furnish two acid proof earthenware tanks at $86.00 each, F.O.B. San Francisco, water freight, 120 days delivery, less 1% for payment 10th proximo, this being the lower of the two proposals of the General Ceramics Company.

Respectfully,

R. J. Grant,
Director of the Mint.

November 12, 1920.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Herewith find vouchers of Delanoy, Kipp and Swan, Inc., insurance charges on shipments of new minor coin made during the months of July and September, 8¢ each. The rate $.0265 is correct, but verification of the amounts shipped should be made prior to payment from the profits on minor coinage.

Respectfully,

R J Grant,
Director of the Mint.

P.

November 19, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please be advised that the allotment made by Bureau's letter of June 24, 1930, from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1931", for meeting your expenses during the current fiscal year, has been modified by reduction of $5,000.00. This reduction to be distributed to the several quarters of the fiscal year as follows: $1,200.00 on each of the first three quarters and $1,400.00 on fourth quarter. Considering that your October payroll is representative of your requirements during the remainder of the fiscal year, in connection with the obligations created during the first four months, the above mentioned reduction of $5,000.00 will leave available somewhat in excess of the actual requirements for the remainder of the year.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

November 28, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The following pertains to your accounts for the month of October.

Memoranda of Bullion Received Nos. 1895 and 1909 are herewith returned for the signature of the representative of the Superintendent.

Vouchers Nos. 94, 96, 98, 100, 104, 108, 109, 110, 112, 117, 118, 120, 123, 124, 125, 127, 128, 129 and 131 and attached papers are herewith returned for indication of required information as directed in General Accounting Office Regulations No. 51, Supplement No. 6, a copy of which was mailed to you September 2nd. These vouchers cover open market purchases on quotations invited after sufficient time had elapsed for the amended regulation to have reached you.

Voucher No. 124 in favor of White Bros. carries an apparent overpayment of $4.95 on the first two items. Each of the four items is specified in commercial size, and is separately quoted per M ft. The first item computes $21.49 instead of $23.28, and the second item computes $16.32 instead of $19.58; total difference $5.05, less 2% discount taken thereon, 10¢, gives overpayment $4.95. The quotation was not for a lump sum, as stated on the dealers bill.

Reference is made to your Cashier's daily statements for October 25th and 30th, whereon the items $33.12 and $16.90 are stated under the heading "Payments". As these represent transfers to other Treasury offices (adjustments of prior transfers to you from Federal reserve banks) and it is understood they have the sanction of the Treasurer, it is suggested that future similar items be shown on the blank line under "Issues on Treasurer's direction", where other transfers appear.

Respectfully,

Director of the Mint.

F.W.S.
F.M.L.

December 1, 1930.

M. J. Kelly, Supt.,
U.S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $20 600.00

Respectfully,

R J Grant,
Director of the Mint.

OR

December 3, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Returned herewith please find copy of letters of administration together with death certificate and voucher for special salary payment covering amount due E. E. Lander, deceased. Where letters testamentary or letters of administration have been issued on an estate the amount due a deceased employee is payable to the legal representative of the estate, and it is unnecessary that papers pertaining thereto be forwarded to Washington for consideration before payment. Subvouchers similar to the enclosed should always be filed in such cases, in support of your voucher covering such payments.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

T-S
Encls.

December 4, 1930.

Contingent Expenses, Office of the
Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Additional information required on public voucher abstracts is whether proposals were publicly posted and in case of unnumbered agreements statement on face of vouchers that agreements are attached thereto. See paragraphs three and six general regulations fifty-one also revised form ten thirty six.

O'Reilly,
Acting Director.

OR

F

RG104 Entry 235 Vol 526

December 4, 1930.

Contingent Expenses, Office of
the Director of the Mint, 1931.

NIGHT MESSAGE

Superintendent,
United States Mint,
San Francisco, Calif.

Please advise Bureau, as early as convenient, amounts of Mexican gold not accompanied by customs entry form accepted by you during past two months, giving dates and amounts of deposits and names of depositors.

O'Reilly,
Acting Director.

December 9, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples representing Mint fine gold melts Nos. 31, 36, 41, 46, 51, 56 and 61, forwarded with your letter of December 4, 1930.

Respectfully,

R. J. Grant,
Director of the Mint.

c/w

RG104 Entry 235 Vol 526

December 12, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find vouchers in favor of Delaney, Kipp & Swan, Inc., for insurance charges on new minor coins shipped from the San Francisco Mint during July and October, in the sum of 6¢ each.

With reference to your letter returning the July voucher because of shortcharge thereon of 5¢, in view of the fact that the difference is so small, it is suggested that it be noted in the right-hand column of the voucher form and the bill be paid as rendered. Where corrections of shortcharges are required they must be made in the form of a new voucher in the correct amount, and where differences are small the trouble and expense of preparing new vouchers is not warranted.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

December 13, 1930.

Mr. T. McCormick,
626 - 9th Avenue,
San Francisco, Calif.

Sir:

Your letter of December 8th, addressed to the Secretary of the Treasury, has been referred to this Bureau for attention.

I sincerely regret that we cannot offer you any encouragement in regard to obtaining employment at the Mint. At the present time, we are leaving all vacancies open in the Mint as they occur, and are finding it difficult to keep our forces fully employed. Should you see fit, I would suggest that you call on Mr. Kelly, the Superintendent, and in case there is any prospect of even temporary employment, he would tell you. I cannot, however, give you much encouragement as to this.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 Entry 235 Vol 526

RG104 Entry 235 Vol 526

December 22, 1930.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In regard to the enclosed voucher Nos. 139, 140, 141, 142, 143, 144, 146, 147, 149, 150, 151, 153, 161, 164 and 166, of your November accounts, reference is made to paragraph 3 of Bureau's letter of November 28, 1930, regarding your October accounts. The above mentioned vouchers are being returned for indication thereon of whether proposals were posted in a public place, etc.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 Entry 235 Vol 526

January 2, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $22,000.00

Respectfully,

R J Grant,
Director of the Mint,

OR

P. F.

January 7, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It appears that the entire amount of printing request of April, last, for form 974-A "Transmittal of Payment for Gold or Silver" was shipped by mistake to the Denver Mint instead of part being shipped to you. The Denver Mint is being requested to send you 2,000 of the form pending the printing of another supply.

Respectfully,

M M. O'Reilly

Acting Director of the Mint.

F-S

January 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I shall thank you to furnish this office with a complete transcript of the service record of Miss Gertrude Wores, a former employee of the Mint at San Francisco.

The Bureau will appreciate it if you will report this case as early as convenient.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

January 10, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of January 5th, relative to additional protection through a separate signal system.

It is suggested that you take this matter up with the National District Telegraph Company in your city, or some other similar organization, and obtain proposals, forwarding them to the Bureau for consideration before any definite step is taken.

Respectfully,

R. J. Grant,
Director of the Mint.

January 16, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your balances of minor coins have grown so large that it becomes necessary to discontinue the manufacture of any more nickels or cents; in fact, I would like to have you suspend all coinage for a month or six weeks. I should like to have this arrangement effected without furloughing or dispensing with the services of any of your men. Please keep your forces intact and utilize the men released from work in the coining department in other activities of the Mint, such as repairing machinery, cleaning, possibly re-arranging your operating rooms, or any other necessary improvements, which can be worked out by utilizing the time of your present force.

After a month or six weeks, it will probably be possible for the Bureau to arrange to have you work on silver.

Please do not allow this letter to cause any alarm or anxiety on the part of your employees, for I feel sure there is sufficient necessary work to be done throughout the Mint to permit you to utilize all of your force in some way. I do not mean, of course, that you shall have men on the payroll whose services can not be utilized to the advantage of the Government, but in a plant as large as yours there is always ahead of you a certain amount of repairs which ought to be done in anticipation of the time when the coinage will become normal again.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 Entry 235 Vol 526

January 19, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 ounces certificate bar samples representing Mint fine gold melts Nos. 66, 71, 76, 81, 86 and 91, forwarded with your letter of January 15th.

Respectfully,

R. J. Grant,
Director of the Mint.

January 21, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Delaney, Kipp and Swan, 5¢, insurance charges on shipments of new minor coin made during November 1930. The rate is correct but verification of the amounts shipped should be made prior to payment from the profits on minor coinage.

Respectfully,

W. M. O'Reilly

Acting Director of Mint.

R.

RG104 Entry 235 Vol 526

January 22, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find "Notice of Exception" taken by the General Accounting Office to your September account vouchers Nos. 59, 68, and 82. With their return please forward three separate signed statements for attaching to the vouchers, relative to use of the gloves and mitts in the handling of precious metals and retention of the worn out articles by the Government for burning to recover any particles of such metals adhering thereto, if such is the case. Otherwise the articles, being of a personal nature, are not chargeable against the Government appropriations.

Future similar vouchers should be supported in like manner.

Respectfully,

Acting Director of the Mint.

F-S
Encl.

RG104 Entry 235 Vol 526

January 24, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I have your letter of January 20th, and appreciate very much your understanding letter in regard to operations.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

January 26, 1951.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Last sheet of November payroll accompanying your December Accounts is herewith returned for correction in the amount on the reverse thereof which should be $18,718.37 instead of $16,895.37. The latter amount is the amount paid on the voucher.

Voucher No. 176 is herewith returned for inspection and clarification; the amount apparently should be $24.72 instead of $25.26, if the number of anode bags is correct, and it is understood that the voucher covers sewing service rather than the furnishing of bags as is to be inferred from the wording under "Articles or Services".

Respectfully,

H. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 Entry 235 Vol 526

January 27, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to your letter of January 22d, this letter will be authority for you to advise the Coordinator of your district of the surplus property on hand which is no longer of service to the Mint.

Should you be advised by the Coordinator that the articles enumerated are of no service to the Government institutions, you are authorized to invite proposals and dispose of the same to the highest bidder.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

January 28, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Hold retirement cards until instructions now in mail reach you.

GRANT,
Director.

R.J.G.

RG104 Entry 235 Vol 526

January 28, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please refer to retirement cards forwarded to you recently, and in particular to the column headed "Total Service, Months, Days, Years", right-hand outside column. It will be necessary to fill in on one line, opposite the period representing June 30, 1930, one set of figures covering the total time in months, days and years, as indicated. It will not be necessary to make an entry on each line; only the total time represented in the column "Effective Date" from the time of original appointment to June 30, 1930, need be shown.

In case employees have been in the Civil Service previous to appointment in your Mint, that information should be shown on the cards, according to dates, before beginning the entries covering the time in the Mint and Assay Service.

Respectfully,

R. J. Grant

R. J. Grant,
Director of the Mint.

February 2, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses, $21,000.00

Respectfully,

R J Grant
Director of Mint.

P F.

February 5, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have your letter of January 30th, relative to the retirement of Miss Emily Van Orden.

Miss Van Orden reaches the age of retirement on May 7, 1931. Her automatic separation from the service will take place on May 31, 1931, whether her application for annuity is made by her or not. Without specific authority for her continuation in the service, you could not carry her on the payroll beyond May 31st.

Respectfully,

R. J. Grant,
Director of the Mint.
JR

February 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of samples representing fine gold ingot melts Nos. 73, 78, 84, 89, 94 and 99, forwarded with your letter of February 5th.

Respectfully,

D. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

February 12, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Referring your letter January twenty-second authorized accept deposit offered by Bank of Douglas, Arizona.

O'Reilly,
Acting Director.

RG104 Entry 235 Vol 526

February 13, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Assay Commission found all coins from your Mint during nineteen thirty within requirements of law.

GRANT,
Director.

OR

RG104 Entry 235 Vol 526

February 13, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing copies of correspondence which passed through this Bureau. The copies are being sent to you that you may know what action has been taken in this case.

In connection with this correspondence, I would like to call your attention to the letter signed by Mr. Day. May I suggest that in my opinion it is inadvisable to have such letters signed by any other than the Superintendent or the Chief Clerk. Considerable responsibility is involved in such decisions, and I should prefer that the practice of having Mr. Day sign such letters be regarded by you as objectionable.

Respectfully,

R. J. Grant,
Director of the Mint.

GR

February 20, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Authorized sell scrap iron and waste Steinberg sixty six cents hundred pounds highest bid.

GRANT,
Director.

RG104 Entry 235 Vol 526

February 24, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The postage stamps covering postage and insurance on January voucher No. 251, Westinghouse Electric & Manufacturing Co., East Pittsburgh, Pa., total $1.53, and on the upper portion of dealer's bill is a notation of prepaid charges, $1.33; however, the amount billed and paid is $1.38. The overcharge of 5¢ should have been deducted before payment of the bill. This is for future guidance in similar cases. The amount involved in this case, being small, may be disregarded.

Respectfully,

R. J. Grant,
Director of the Mint.

O'R

RG104 Entry 235 Vol 526

March 2, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $22,000.00

Respectfully,

R. J. Grant,
Director of Mint.

OK

P. M.

RG104 Entry 235 Vol 526

March 9, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Superintendent,
United States Mint,
Denver, Colorado.

Superintendent,
United States Assay Office,
New York, N. Y.

Please wire amount Mexican gold received during January and February separately.

GRANT,
Director.

March 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward to the Bureau a statement by mail showing the names of those who presented Mexican gold to your institution during the month of January and during the month of February, and the names of those appearing on affidavits, giving the total amount presented by each person who signed an affidavit, and separating the same by months.

Please forward this report as promptly as possible.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

March 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir;

Receipt is acknowledged of 9.60 ounces of fine gold samples forwarded with your letter of March 4th, and representing Mint fine gold melts Nos. 96, 101, 106, 111, 116 and 121.

Respectfully,

R. J. Grant,
Director of the Mint.

March 24, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have for some time been considering your letter of January 20th in which you recommend the installation and service of eight police call devices.

Do you still think it advisable to undertake this installation? Is it, in your opinion, an absolutely necessary safeguard?

Respectfully,

R. J. Grant,
Director of the Mint.

OTR

March 25, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Deposit certificate No. 3599 of your February accounts is herewith returned for correction in the amount opposite "Final" indicating the amount paid by check.

Reference is made to bullion deposit No. 3888, (over 21,-000 fine ounces gold) consisting of 11 melts, each made up of a number of China bars, and the melts considered separately in 3 instances, two melts grouped together in each of 2 instances, and four melts grouped together in one instance, the latter group totaling nearly 8,000 fine ounces and the assays thereon being reported to the tenth, instead of the quarter thousandth as was the case with all the other melts. What determined the groupings and why should not all of the assays have been reported on the same basis.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

March 27, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Authorized to accept bid American Smelting on sweeps being highest.

GRANT,
Director.

OK

OK

March 30, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of March 26th.

This letter will be authority for you to purchase 6 acid resisting stoneware cells from the General Ceramics Company at $84.25 each, F. O. B. your Mint, less 1% for payment in 10 days.

It is understood that this is the only bid received of three solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

April 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $21,000.00

Respectfully,

M. M. O'Reilly

Director of Mint.

P F.

April 6, 1951.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

With regard to the $25.74, encumbrances unliquidated, opposite "Salaries" reported on your appropriation transactions statement for April, please be advised that the amount was liquidated by General Accounting Office settlement No. 0247687, dated February 21, 1951.

Respectfully,

R. Grant,
Director of the Mint.

P F

RG104 Entry 235 Vol 526

April 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am forwarding the form of contract sent by you to the Bureau some time ago covering an agreement with the American District Telegraph Co. for certain installations in your Mint.

It will be necessary to make some alterations in the wording of this contract. These changes are indicated in pencil on the enclosed form. Please have the alterations made and return the contract to this Bureau for approval.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

April 17, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is requested that, in the future, statistical reports covering receipts of United States coin for recoinage (Form 474-A), deposits and purchases of gold and silver (Forms 61-A and B), and deposits of foreign bullion and coin (Form 637), be made for each half year, instead of quarterly as heretofore. Please make the first report on the half yearly basis for the period January to June, 1931.

As heretofore, the data reported on the above mentioned forms should be reconciled with the corresponding data carried by the accounts.

Respectfully,

R. J. Grant,
Director of the Mint.

P/w

April 21, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

For your information there is enclosed the torn envelope in which was received your recent requisition for blank forms and blank books, etc. The papers enclosed, instead of being folded to approximately the size of the envelope, were folded into two or three bundles approximating about four by eight inches in size, which permitted the bundles to move about inside of the envelope and might have resulted in the loss of the enclosures.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S
Encl.

RG104 Entry 235 Vol 526

April 22, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 15th.

This letter will be authority for you to purchase from the firms named below the following crucibles and graphite ware at the rates shown:

Dixon Crucible Company

30	only	#6	graphite	crucibles	- - $ 31.50	
25	"	#8	"	"	- - 32.25	
6	"	#14	"	"	- - 10.08	
13	"	#45	"	"	- - 58.50	
30	"	#60	"	"	- - 180.00	
30	"	#60	"	covers	- - 45.00	
25	"	#100	"	"	- - 62.50	
18	"	#3-D	"	dippers	- - 9.90	
18	"	#5-D	"	"	- - 11.70	$441.43

Vesuvius Crucible Company

30	only	#6	graphite	crucibles	- - 31.50	
25	"	#8	"	"	- - 32.25	
6	"	#14	"	"	- - 10.08	
12	"	#45	"	"	- - 54.00	
30	"	#60	"	"	- - 180.00	
30	"	#60	"	covers	- - 45.00	
25	"	#100	"	"	- - 62.50	
18	"	#3-D	"	dippers	- - 9.90	
18	"	#5-D	"	"	- - 11.70	436.93

Lava Crucible Company

50	only	#6	graphite	covers	- - - 19.25	
50	"	#8	"	"	- - - 21.50	40.75

$919.11

It is understood that these bids are the lowest received, and that each firm allows a discount of one per cent.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

April 22, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 16th.

This letter will be authority for you to accept the proposal of the W. E. Mushet Company to furnish your Mint with the material listed below, at the following rates:

W. E. Mushet Co.

1,000 high-fire circular brick @ .16½¢ ea. - $165.00
500 high-fire square brick @ .10¢ ea. - 50.00
less 2% disc., 10th prox.

It is understood that this is the only bid received of three solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

April 23, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The discount @ 2% on voucher No. 305 of your March accounts, J. E. Higgins Lumber Co., $6.00, should have been 12¢ instead of 3¢. The difference being small may be disregarded.

Respectfully,

R. J. Grant,
Director of the Mint.

P-I-S

RG104 Entry 235 Vol 526

April 28, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932" (symbol 22510) allotted for your use during the coming fiscal year is $265,000.00 ($230,000.00 personnel and $35,000.00 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - -	$67,000.00
2nd " - - - - - - - - - -	66,000.00
3rd " - - - - - - - - - -	65,000.00
4th " - - - - - - - - - -	67,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

May 1, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931:

Salaries and Expenses $21,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

OK

May 2, 1931.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Referring to your recent letter relative to saving effected at the New York Assay Office by the use of the Cottrell Process, I have asked the representative of that equipment to have the agent in your vacinity call at your Mint for conference with you as to the practicability and cost of installing this process in your Mint.

Respectfully,

Director of the Mint.

RG104 Entry 235 Vol 526

May 2, 1931.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

This letter will be authority for you to accept the proposal of the American Gas Furnace Company to supply your Mint with the following furnace parts at the prices indicated, it being understood that the parys are for the furnace made by the American Gas Furnace Company and that they alone are able to supply them:

	Each
4 sets of burners for # 2 U.S.Assay furnace	$9.00
3 sets furnace linings for #2 muffle "	29.00
6 #835 furnace covers with bands and handles	2.25

(Price f.o.b. San Francisco and subject to discount of 2% 10 days, net 30 days.)

Respectfully,

Director of the Mint.

RG104 Entry 235 Vol 526

May 6, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 30th.

This letter will be authority for you to purchase the following typewriters, turning in on the purchase the worn out machines which are to be replaced:

From the L. C. Smith & Corona Typewriters, Inc.

Item 18619 (b) L.C. Smith typewriter, 12½" carriage	$75.00	
Plus item 18619 (i) 5 key tabulator - - - - - - - - -	7.00	$ 82.00
Less Remington serial #RE 65625 - - - - - - - - - - -		5.00
		$ 77.00

Item 18610 (c) L.C. Smith typewriter, 20½" carriage	$94.00	
Plus item 18610 (i)(2) 5 key tabulator - - - - - - -	8.75	$102.75
Less Remington serial #LZ 49420 - - - - - - - - - - -		20.00
		$ 82.75

From the Remington Rand Business Service, Inc.

Item 18620 (c)(2) Model 30 typewriter, 12" paper, equipped with decimal tabulator - - - - - - - -	$89.00
Less Remington serial #RF 60524 - - - - - - - - - - -	5.00
	$84.00

It is understood that the machines to be turned in have been in use over three years.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

May 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Budget Officer of the Treasury Department has called for appropriation estimates for the fiscal year that will begin one year from July 1, next, with the usual supporting data, to be submitted next month. Will you please proceed at once with the preparation of the data and forward same so as to reach the Bureau not later than June 1st. The estimates should be prepared along the lines explained in Bureau's letter of June 1, 1929, advising of the appropriation allotments and apportionments for the fiscal year 1930, and explaining the method of preparation of future estimates, with illustrated samples. However, there need not be given at the present time the detailed expenditures of the fiscal year now current, under the several salary-ranges and expense sub-heads. Such details are to be prepared immediately after the close of the current fiscal year and be promptly forwarded to the Bureau; please take steps to insure that this is not overlooked. Please note, however, that the details as to salary ranges and groups and expense sub-heads are to be provided at this time for the fiscal year 1932 and for the estimates for 1933, and that they should not be inconsistent with

RG104 Entry 235 Vol 526

the data which will be eventually supplied for the fiscal year now current; also note that material differences from year to year in amounts of items are to be explained. All details for the fiscal year beginning July 1st, next, should be completely stated at the present time, but for 1933 only anticipated differences from the data pertaining to 1932 need be given, with their explanations.

The salary ranges and groupings of positions, for 1932 and 1933, should conform with those appearing on the accompanying sheet of Field Service ranges (Sept. 11, 1930). If, for 1931, there were variations therefrom, such variations should be shown when report is made of the actual disbursements for the fiscal year 1931. The department's instructions are that no amounts for promotions for 1933 will be included at this time, and its policy for 1932 is that no promotions except those required by law will be made during the present economic situation. Your estimates should conform thereto.

It is noted that some of the salary ranges appearing on payrolls are not in conformity with the enclosed schedule; please amend the rolls in all such cases, and keep all records in conformity therewith.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

May 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of May 7th.

This letter will be authority for you to accept the proposal, in the amount of $142.50, of the C. F. Bulotti Machinery Company to furnish your Mint with a vertical drill press, as follows:

> 15" single belt electric driven bench drill with 1/2 H.P. 220 V.D.C. vertical motor, push button starter, spindle bored for #2 taper arbor fitted with 1/2" capacity drill chuck, spindle travel no less than 5". Table to be 23" x 18" and smooth finish.

It is understood that there were three other proposals received on this press, at the same price, but that a drawing was made and the name of the C. F. Bulotti Machinery Company was drawn.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

May 15, 1931.

Superintendent,
U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Delanoy, Fipp and Swan, 11¢, insurance charges on shipments made during December 1930. The rate .0265¢ is correct but verification of the amounts shipped should be made before payment from the profits on minor coinage.

Respectfully,

A. Grant,
Director of the Mint.

R. K.

May 13, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am returning today, under separate cover, twenty-nine of the retirement cards recently forwarded to the Bureau by your office. These cards do not agree with the records of the Bureau, as you will note from the smaller cards also being forwarded to you.

Will you kindly, therefore, revise your records in an effort to reconcile the differences between the two sets of cards. It is suggested that a brief memorandum be prepared for each case and attached to the record cards of the employes to which it refers. Please do not make any changes on the retirement record cards; the necessary adjustments will be made in the Bureau from the information contained in your memorandums.

Please return the cards to the Bureau as promptly as practicable.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 526

May 16, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am about to prepare the committees for the respective settlements and would like to have you suggest a man from San Francisco to assist at the settlement in New York.

Mr. Coleman, Superintendent of the Melting and Refining Department at Philadelphia, is to be chairman.

I shall appreciate your prompt attention to this request.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 Entry 235 Vol 526

May 19, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In conformity with your recommendation of May 15, 1931, you are authorized to concur in the award by the Coordinator of contract for supplying yourinstitution with fuel oil during the fiscal year 1932, to the Union Oil Company of California, at $0.04 per barrel.

Respectfully,

Acting Director of the Mint.

R-S

OK

RG104 Entry 235 Vol 526

May 20, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Last week we wrote you asking you to name one man to assist at the settlement in New York.

This letter is a further request for a man to assist at the settlement in Philadelphia. If you can spare two men, please advise their names. The settlements are to begin on June 16th.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 Entry 235 Vol 526

May 22, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find duplicates and triplicates of approved contracts for the fiscal year 1932, as below. The originals are being forwarded to the General Accounting Office.

Contract No.	Contractor
TGm-78	Braun Knecht Heimann Co., Ltd.
79	General Chemical Company.
80	Stauffer Chemical Company.
81	Rincon Foundry Company.
82	City Ice Delivery Company.
83	La Grande Laundry Company.
84	Mrs. Margaret Collum.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 526

May 25, 1931.

Superintendent,
United Stages Mint,
San Francisco, Calif.

Sir:

Voucher No. 567 pertaining to your April accounts, Tower & Company, Inc., for chair cushions, $9.00, is unaccompanied by explanation of failure to take an offered discount of 2% for payment in 10 days, 18¢, per item 9500a in the General Schedule of Supplies. Please forward such explanation for attaching to the voucher.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

OR

RG104 Entry 235 Vol 526

May 25, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of May 20th.

This letter will be authority for you to accept the proposal of W. & J. Sloane to supply your Mint with 43½ square yards of heavy brown battleship linoleum at $1.70 per square yard, and to lay the same with cement for $0.35 per square yard. It is understood that this bid is lower than that quoted in the General Supply Catalogue.

Respectfully,

R. J. Grant,
Director of the Mint.

May 25, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of May 21st.

This letter will be authority for you to purchase from the Dalton Adding Machine Division of Remington Rand Business Service Inc., one Dalton multiplex, direct subtraction dual accumulator model electrically operated adding machine, item 18110 (e)(1)(bb), for the sum of $366.05, plus $66.15 for item 18110 (e)(1)(cc), a 13 inch movable paper carriage.

You are also authorized to accept the proposal of the Dalton Adding Machine Division of Remington Rand Business Service Inc., in the amount of $5.00, to purchase from you a worn-out Wales visible 9 column hand operated adding machine, it being understood that this is the highest bid of four received.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

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May 29, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find duplicate and triplicate of contracts for supplying your institution with water, gas, and electricity during the fiscal year 1932.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

June 1, 1931.

The Director of the Mint,
Treasury Department,
Washington, D. C.

Sir:

Following are the results of assays made upon certificate bar samples representing Fine Gold Mass Melts submitted by the Superintendent of the San Francisco Mint.

#105

Gran. #1	---	999.8
" 2	---	.8
3 chips @	--	.6
3 " "	--	.9

Reported 999.8

#110

Gran. #1	---	999.8
" 2	---	.8
5 chips @	--	.8
1 " "		.9

Reported 999.8

#115

Gran. #1	---	999.8
" 2	---	.8
4 chips @	--	.8
2 " @	--	.9

Reported 999.8

#120

Gran. #1	---	999.9
" 2	---	.8
4 chips @	--	.8
2 " "	--	.9

Reported 999.8

#127

Gran #1	---	999.8
" 2	---	.9
3 chips @	-	.8
3 " "	-	.9

Reported 999.8

The scrap (8.00 ounces fine gold) is being forwarded to San Francisco today, under separate cover, by insured registered mail.

Respectfully,

J. Zinke

Assayer, Bureau of the Mint.

Bureau of the Mint, June 1, 1931.

Respectfully referred to the Superintendent, United States Mint, San Francisco, California.

R. J. Grant.
Director of the Mint.

June 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $25,000.00

Respectfully,

R J Grant,
Director of Mint.

P V

June 8, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward abstract of agreement to accompany the contract of the American District Telegraph Company, No. T3m-85, to the General Accounting Office.

Since this agreement is completely evidenced by a document that carries the signatures of all parties concerned, your letter of acceptance dated May 27, 1931, to the contractor, was unessential. It is noted that this letter of acceptance carries the following direction - "Kindly render certified bills in triplicate". As heretofore advised, the requirements of the Government accounting officers are that only originals of bills shall be certified. The instructions to the contractor should have been along approximately the following lines - Kindly render bill in triplicate, the original to be certified; this is for future guidance.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

June 9, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Secretary's office has decided that it will no longer be necessary for you to forward to the Bureau affidavits or customs declarations received by you with deposits of Mexican gold. You may also discontinue sending in weekly reports of purchases of Mexican gold. It will, of course, be necessary for you to continue to require the usual documents in purchasing this gold and you should carefully retain the same in your institution in case they may be called for later.

In connection with this request from the Secretary's office, we are instructed to say that it will be necessary for you to examine carefully these customs declarations. In case you receive declarations issued an unusual length of time before the deposit reaches you, or on forms which appear to be obsolete, or on forms which appear to you to be in any way unusual or doubtful, such documents should be forwarded to the Department for examination. Please do not relax attention to these documents as the Mexican gold is received.

The Bureau intends to return to you, for preservation in your institution, the affidavits and customs declarations which you have already sent to the Bureau.

The Bureau will appreciate it if you will forward promptly at the close of each month a statement, as requested in our letter of May 18, 1931, showing the total value of the deposits and the source from which the gold was shipped. Where possible, distinguish coin from bullion. I would suggest that you make this report in the following form, in order that the reports may be received from all of our offices in a uniform manner:

Shipped from:	Amount in Pesos	Amount in Bullion	Gross Value in U.S. Coin prior to deduction of charges.

In our letter of May 18th, we requested monthly statements beginning in May. The Secretary's office now requests that these reports begin in the month of March. We have a report for May, and it will be necessary for you to send reports for March and April and subsequent months promptly at the close of each month.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 526

June 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing form 3-R 39, which it will be necessary for you to fill out and return to the Bureau in connection with the retirement of Emily Van Orden.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Printed forms #1068, 1068A, and 1068B, "Inventory of Cash Assets", have been received from the printing office and a supply of same should reach you shortly.

When form 1068B is to be used will you please bring to the attention of the settlement committees, from year to year, a request to add the following:

> "The value of issued but unpaid bullion fund checks, as per the depositary statement with this report, has been verified by the committee by checking the details thereof with the institution's records".

This is the only item pertaining to the bullion fund depositary account that is of concern in the settlement, which is the reason a column was not provided for this account in the tabulation at top of the form.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

June 12, 1951.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find duplicate and triplicate of two sheets of contract No. T3m-70 for supplying your institution with telephone service during the fiscal year 1952.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

June 19, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Will you please cover into the Treasury, so far as possible, all revenue receipts collected during the current fiscal year, in time for the certificate of deposit date as assigned by the depositary to be not later than June 30, 1931; that is, so as to get into the depositary's accounts before July 1st.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 526

June 19, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your attention is invited to the importance of the enclosed circular. The Civil Service Commission and the Office of the Secretary will hold us strictly responsible for the careful execution of the order in regard to finger-printing new appointees. Much delay and embarrassment will be saved by paying particular attention to the new regulation.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

June 20, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Authorized accept bid Lees and Sanders on pumps.

GRANT,
Director.

June 23, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Referring to your reports covering the receipt of Mexican pesos at your institution, will you kindly revise your letter reporting the March, April and May figures and report them in the form requested in our letter of June 9th. The Bureau understands this letter had not reached you when you made the first report.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 25, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint.

If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Respectfully,

M M O'Reilly

F-S

Acting Director of the Mint.

July 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses	$25,000.00
Transportation, etc.	50.00

Respectfully,

R J Grant,
Director of the Mint.

July 11, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1932

Superintendent,
U. S. Mint,
San Francisco, Calif.

Please have Edward White take oath as Helper today if possible and make application for extension of employment beyond date of oath, dating application for extension same day as oath as Helper. Suggest you recommend extension from July 11th or date of oath to August 30th. Usual documents including medical examination must accompany application for extension of employment as Helper as he is beyond the age of 65.

R. J. Grant,
Director of the Mint.

July 16, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to the monthly report you make of Mexican gold coin received at your institution, it is now desired that you render this information in the following form commencing with the month of July:

Shipped From	Pesos	Value in U.S. Coin Prior to Deduction of Charges

In the first column should be shown the point of entry of this gold coin into the United States, and the second column should indicate the number of pesos. It is not necessary to furnish any information concerning the receipt of Mexican gold bullion at your institution.

The purpose of this inquiry is to permit the Secretary's office to compare reports received from the Customs Service districts, covering the different points of entry, with the amounts received by our institutions.

Please regard this information as confidential.

Respectfully,

R. J. Grant,
Director of the Mint.

July 20, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I have your letter of July 15th, relative to the accident suffered by Mr. Samuel N. Marion.

I regret that we will not be able to grant 30 days' extension beyond the 30 days' sick leave already taken by Mr. Marion. The regulations provide that we may grant sick leave at the rate of 10 days a year, provided that in any year there may be added to the 10 days any number of days the applicant may not have used in his 10 days' allowance in each of the four preceding years and up to a limit of 30 days in any one year. All that we can do is to request the Secretary to approve an absence of 60 days without pay, from the date of the expiration of his 30 days' annual leave and 30 days' sick leave, on August 5th.

Will you please offer to Mr. Marion my very deepest sympathy. I think this accident is exceedingly unfortunate, and I am very, very sorry for Mr. Marion.

P.S. Please forward to this Bureau your recommendation for extension of 60 days' leave without pay.

Respectfully,

R. J. Grant,
Director of the Mint.

July 27, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of June.

Please forward duplicate May payroll; same was not received with the other vouchers.

The General Accounting Office now requires that where employees are absent without pay the dates of such absence, and in the case of fractional days the hours, also, be indicated on the payroll, as such factors have a bearing on the amount deductible, particularly at the end of February or of a 31 day month. Please forward the dates of leave without pay amounting to 19 days, for notation in the "Remarks" column on June payroll opposite the name W J Hodnett.

According to the proposal attached to Vo. No. 433, J E Higgins Lumber Co., the amount of the voucher should be $74.15 instead of $79.57 as paid. On the first item instead of charging for 10 pieces 1"x4"x14' as per accepted proposal, which would total 46 2/3 feet, $9.10, 5 pieces 1"x9" were charged for, $10.73; on the second item instead of 4 pieces 1"x4"x16' as per proposal, which computes 21 1/3 feet, $4.16, $5.90 was charged; and on the third item 240 feet were specified on the proposal, computing $62.40 instead of 256 feet, $66.56, charged. The above gives an overpayment of $5.42, after considering the 2% discount; this amount should be deposited into the Treasury.

According to the records of the Bureau Contract No. T-3m-67 contains no such designation as "Slab Castings" which are paid for by Vo. No. 442 - Rincon Foundry Co., - quoting the above numbered contract. Since the rate charged is above the

S P -B-

uniform rate in the contract the designation of the item should be such that the rate properly chargeable may be determined by comparing the billed item with the contract designation.

Respectfully,

R J Grant,
Director of the Mint.

July 27, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please make the necessary arrangements to resume the coinage of dimes at your institution upon the resumption of operations when your employees return from vacation.

I suggest that you keep the coining department on an easy, normal basis during this coinage.

Respectfully,

R. J. Grant,
Director of the Mint

P.S. The Superintenent of the Mint at Philadelphia will be requested to forward dime dies if they have not already been sent.

C

July 28, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

The report on the annual settlement as of June 30, 1931, with supplemental amplification by the Chairman, indicates payments by the San Francisco Mint on deposits of bullion when neither the bullion nor the payments were taken into the accounts--that is, payments in June on deposits that will be included in the July accounts, other than the usual authorized advance payments. Such payments are indicated as having been carried and reported by the cashier as "unclassified counter cash" on hand, instead of as payments.

Payments of the above character not only are unauthorized, but are prohibited by the Treasury requirement, long in effect and which was duly brought to the attention of the San Francisco Mint, that all transactions coming within an accounting period shall be reported therein.

Please take steps to insure that in future only the regularly authorized advance payments are made on bullion deposits that do not get into the accounts at final valuations, during any accounting period.

It is noted that all of the bullion deposited in June that was taken into the June accounts had been retained by the deposits division. Is there any controlling reason why such bullion should not be turned over to the M & R department prior to completion of the settlement, as is the regular practice at the other institutions of the service; if not, please follow such procedure in future. Part of the above mentioned bullion consisted of Selby fine gold, which had been received at the quarter thousandth by assay, melted and turned in to the settlement at the tenth thousandth by assay, the gain by assay thus showing in the weigh clerk's accounts. This gain properly pertains, as does the melting, to the M & R department. The law provides for neither gain nor loss in the deposits division on paid-for bullion, which contemplates that all bullion received shall be turned over to the M & R department at its cost, in weight and fineness as well as by value. Then there

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is the additional factor that the identity of the deposited Selby fine bars was lost when mass melted, so that the settlement committee had no means of identifying the massed bars as being those deposited. To reiterate, deposited bullion that has been valued should be delivered to the M & R department without further working, at the weights, finenesses and values so determined.

It is also noted that the method of delivering the weigh clerk's crude bullion to the settlement committee does not provide for accurate determination whether the listed fine weights are present. The fine weights paid for are shown, that is, the debits. But the bars (exclg. grains and samples) are stated (and checked) only in gross weight, so that the fine content of those bars is unknown, therefore it is not known whether the grains and samples pertaining thereto contain sufficient fine metals to equal, to exceed, or to fall short of, the quantities needed to make up the debit. In the recent settlement there was added to the weigh clerk's crude grains and crude samples 6.87 oz. of silver .999 fine; the source of this silver is not given, but presumably the weigh clerk does not receive and carry silver of such character. A form (#963, copy enclosed) has long been in use for transfer of bullion from the deposits division to the M & R department, which form provides for determining the fine gold and silver content of the bars, the grains, and the samples, separately. Such separate determination is, of course, essential if the settlement committee is to be enabled to make a reliable check on this bullion. If all the deposited bullion that is carried in the accounts is turned over to the M & R department by the weigh clerk before delivery to the settlement committee the apparent inconsistencies mentioned above will be obviated.

Respectfully,

R. W. Grant,
Director of the Mint.

August 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $22,000.00

Respectfully,

M. W. O'Reilly

Director of the Mint.

P F

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August 1, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

For your information and guidance there are quoted below extracts from a letter dated July 31, 1931, received from the General Accounting Office relative to purchase by one of the Mint Service offices, in the open market, of parts for a pyrometer, with indication that the articles were purchased under verbal agreement, being patented and not on sale by dealers.

"Purchases from the only source of supply, precluding a strict compliance with the provisions of Section 3709 Revised Statutes, are subject to all requirements of formal or informal contracts, unless an exigency existed.

"The voucher will be passed in this instance, but it is requested that disbursing and other officers of the Mint be instructed to see that purchases from the only source of supply, unless made under exigency, be supported by papers evidencing the contract (Proposal and acceptance or otherwise)".

Respectfully,

M. M. O'Reelly

Acting Director of the Mint.

T-S

RG104 Entry 235 Vol 526

August 6, 1931.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Receipt is acknowledged of 8.00 ounces samples representing fine gold melts #132, 137, 143, 5 and 10, and 6.40 ounces of samples representing mint fine gold melts #161, 166, 171 and 176.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

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August 10, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find duplicate copy of your May pay roll as forwarded with your letter of the 5th inst. Please be advised that the duplicate copy of May roll for the Director was found with your July public vouchers.

Respectfully,

R. J. Grant,
Director of the Mint.

F-A
Encl.

August 10, 1931.

Mr. Nels Russell,
U S Mint,
San Francisco, Cal.

Sir:

Your vouchers for reimbursement of travel expenses as a member of the annual settlement committee at Philadelphia are herewith returned. Please submit them on the revised forms, copies enclosed, with indication of the date and hour of deparature from San Francisco and Philadelphia and also the date and hour of arrival at each place. Both original and duplicate are required, the latter for the Bureau files. The values of the transportation requests should be stated, if known.

Respectfully,

R J Grant,
Director of the Mint.

P F

CA

August 11, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your recent request for six sets each of bullion account current forms 948 - A, B, C, D and E, the Bureau is forwarding six sets each of forms 948C, D and E, and is requesting the New York Assay Office to mail you the As and Bs, since all the stock of same is exhausted.

Respectfully,

R. J. Grant,
Director of the Mint.